

COLESHILL PARISH COUNCIL

MINUTES

Of the Parish Council meeting held on Monday 11th January 2016 at 7.45 pm, in the Village Hall, Barracks Hill, Coleshill

Parish Councillors: Terence Prideaux (TPx) Chairman Carol Hallchurch (CH) from 8pm
Elaine West (EW) from 8pm Lynn Woodgate (LW)
Mary Pollock (MP)
Parish Clerk: Lynda Jackson (LJ)
Members of Public: 4

1. **Apologies for Absence :** None
2. **Declaration of Interest:** None
3. **Minutes of previous meetings:** It was moved by TPx that the minutes of the Council meeting held on Monday 14th December 2015 be signed as a true record of the meeting along with Appendix 1. Receipts and Payments. There had been a late email from EW querying the payment information in item 12 so the Minutes were left unsigned. (20.1.16 Minutes & Appendix 1 have now been agreed as a true record and signed)
4. **Matters Arising:** TPx gave an update on previous items that needed to be pursued.
 - Speed tubes agreed at the last meeting have been scheduled for April 2016, TPx is trying to get the date brought forward so that the work is done in the current financial year.

7:50 pm Meeting Closed.

DEMOCRATIC PERIOD

Jonathan Herbert (JH) – regarding the vacancy for a Parish Councillor. Jonathan made a presentation during the public forum and answered questions posed by the Councillors. After discussion, the Council agreed unanimously to co-opt Jonathan. Cllr Herbert then joined the meeting.

Pat Dawson - regarding planning application for Woodmist and whether it had been approved. She explained she was there on behalf of a neighbour who was concerned about access and who had already incurred damage to their drive-way. The neighbour had contacted CDC.

Pat Dawson- regarding the gully opposite Findlay Lodge. Pat explained hers and other residents' concerns regarding the flooding around this gully which is not draining away. Although the super-sucker has been booked it is needed now.

Jonathan Herbert- regarding other gulleys in the village. Although a visit was made at the end of last year to clear the gulleys, not all were cleared and so those not cleared are now flooding and not draining away. Pat Dawson also advised that water is flowing across the road in Tower Road just past Runnymede.

8.02 pm Meeting Re-opened.

5. Buckinghamshire County Council (BCC)/Chiltern District Council (CDC):

There had been no communication from BCC or CDC.

COLESHILL PARISH COUNCIL

MINUTES

Of the Parish Council meeting held on Monday 11th January 2016 at 7.45 pm, in the Village Hall, Barracks Hill, Coleshill

i) Devolution of services-tranche 2-TPx gave an overview of the proposal for the benefit of the new councillor. 3 Councillors had met with legal expert, Nicholas Hallchurch, to go through the contract and appendix's. A summary of that meeting had been circulated to Councillors. After a lengthy discussion it was agreed unanimously not to go ahead. EW advised that CPC should monitor that BCC are fulfilling their responsibilities now that Council are aware of what they are. TPx offered the Council's thanks to Mr Hallchurch for his welcome advice and time.

ii) TTRO road closure applications- The Clerk was asked to contact the organiser of the event celebrating the Queen's 90th birthday as to whether a road closure was required. If so then CPC would make an application.

6. Chairman's Report- TPx advised that he had been in touch with the Chair of the Cricket Club regarding the terms of the lease needing to be adhered to. It was agreed that the rent discussion should be deferred to the March meeting.

7. Clerk's Report:

i) – Clerk's meeting CDC 14thDecember- LJ gave an overview of the meeting attended. Councillors agreed to check salt bins to ensure they were full.

ii)-Certificates for Chainsaw refresher courses- These had been received and filed with the Councils insurance. LJ was asked to send copies to Graham Thorne.

iii)-HS2 Equality Impact Assessment- Consultation documents had been received from HS2. LJ will send out the letter and links for Councillors to view.

8. The Village:

- Annual Play inspection work required- LW had previously circulated the works required. It was agreed that the majority of the work could be done by volunteers. A quote had been requested for a repair or replacement for the existing gate and compliant signage, this would be circulated on receipt. It was agreed that TPx and JH would lead a team of volunteers to remove from site the leaning concrete posts.
- Bollards- MP raised the issues of residents and visitors parking without due care which is not only dangerous but also damaging the verges and that Council should once again consider the use of bollards in areas that are affecting driver and pedestrian visibility and safety. One particular area is the mouth of Hill Meadow. It was agreed that MP should contact Nicky Upton Thames Valley police for advice. LJ would forward contact details for Nicky to MP.
- Annual Newsletter contributions. EW suggested that an increase should be considered.MP suggested that in the autumn edition an article should be placed to raise the awareness of contributions to the future of the newsletter. Council agreed.
- Clean for the Queen- It was agreed that the village tidy-up linked to Clean for the Queen would be scheduled to take place at the end of March over a weekend. Pat Dawson has volunteered to co-ordinate. CH was asked to put dates together and ensure it is submitted to the village newsletter before 26th February. LJ was asked to enquire about hiring equipment from CDC.
- The Queen's birthday beacons- the item previously circulated was noted.
- Village traffic, road safety & damage to verges- A previously circulated email from Graham Thorne regarding the entrance to Hill Meadow was discussed. LJ was asked to forward the email received regarding Speed tubes to Graham Thorne.

COLESHILL PARISH COUNCIL

MINUTES

Of the Parish Council meeting held on Monday 11th January 2016 at 7.45 pm, in the Village Hall, Barracks Hill, Coleshill

9. Calendar of Events:

- i) Monthly Play inspection return – The January routine play inspection had been completed with one issue that the surface under the swings had been reported as slippery. A quote had been approved for the area to be applied with moss-killer. The clerk was asked to chase RNC services to obtain a timescale for the removal of the moss under the swings.
- ii) Review 1 & 1 hosting charges- This item was deferred until the next meeting when a renewal notice should have been received.

10. Finance:

- i) Bank balances and reconciliation as at 31st December 2015**– EW had circulated this information prior to the meeting there were no questions.
- ii) Budget progress discussion**– Details of Provisional Income and Expenditure up to 31.12.15 had been summarised in the finance notes circulated to Councillors prior to the meeting by EW (Income had not been updated as the bank statement for December had not been received). EW advised that the comments made for the comparison to September remain valid and that clerk's costs run greater than budget, an unexpected cost for the replacement vandalised gate at Jack Adams field, and that pond costs include £300 for which a grant is expected. EW will circulate a final version.
- iii) Finance report:** EW had previously circulated her report to Council and there were no questions.
- iv) Agree next year's precept-** EW had circulated, prior to the meeting, an update for the proposed budget for 2016/17 taking into account the points raised at the last meeting and the considerations needed to be made. After a lengthy discussion, and a unanimous vote, it was agreed to ask CDC for funding of £9000 for the precept (£8975.20) and grant (£24.80) for 2016/17 this would incur a rise of £1.95 per annum, or 8.07%, on a band D property. Concern was raised by Councillors of the response from residents when they receive their Council Tax bill on the percentage increase rather than looking at the small monetary increase. It was agreed that TPx would write an article for the next newsletter explaining the need for the increase. Councillors approved the adoption of the Budget for 2016/17 previously circulated. Amended to include the precept decision.
- v) Agree Payroll provider for 2016/17-** EW advised that the current provider was retiring and that a new provider would be needed, she volunteered to investigate. A decision will be required before the next meeting.

11. Items for Payment – The payments detailed on Appendix 1 were approved.

12. Planning

Planning applications for consideration:

- **CH/2015/2158/HB:** Stock Place, Village Rd, Coleshill No objection
- **CH/2015/2263/FA:** Thatch Cottage, Magpie Lane, Coleshill No objection

CDC Decisions and updates – CH will update the website with the latest updates

13. Meetings – Nothing to report

14. Councillors` Reports -

- Website -** Nothing to report.
- Cricket Club-** Nothing to report
- Tennis Club -** Nothing to report.

COLESHILL PARISH COUNCIL

MINUTES

Of the Parish Council meeting held on Monday 11th January 2016 at 7.45 pm, in the Village Hall, Barracks Hill, Coleshill

Village Hall – The letter sent regarding the village hall rent would be discussed under AOB at their next meeting but a response was not likely until after the March meeting.

School - Nothing to report.

Play Area - Nothing to report.

Newsletter - Council were advised that no-one had come forward to replace Penny Ware as editor this could mean that the June issue may have to be deferred until July due to holiday.

10:06 pm. Meeting Closed.



Signed **Date**