

COLESHILL PARISH COUNCIL

MINUTES

Of the Parish Council meeting held on Monday 21st March 2016 at 7.45 pm, in the Village Hall, Barracks Hill, Coleshill

Parish Councillors: Terence Prideaux (TPx) Chairman Carol Hallchurch (CH) from 8pm
Elaine West (EW) from 19.49pm Lynn Woodgate (LW)
Mary Pollock (MP)
Parish Clerk: Lynda Jackson (LJ)
Members of Public: 6

1. **Apologies for Absence** : Cllr. Jonathan Herbert, BCC Cllr. Tim Butcher
2. **Declaration of Interest**: None
3. **Minutes of previous meetings**: It was moved by TPx that the minutes of the Council meeting held on Monday 11th January 2016 be held back as a true record of the meeting along with Appendix 1. Receipts and Payments as there had been an email from EW that the abstention in item 10 iv).referred to herself. EW explained to Council that she was in full agreement in raising the precept by the detailed amount and did not knowingly abstain. She asked that the Minutes were amended to reflect this. TPx asked that the January Minutes be left unsigned until the amendment was made. (20.1.16 Minutes & Appendix 1 have now been agreed as a true record and signed)
4. **Matters Arising**: TPx gave an update on previous items that needed to be pursued.
 - Cllr. Herbert has volunteered to be the Council representative for the Common Management Committee. EW volunteered to liaise with Derek Higgins on matters relating to the website.
 - The Cricket Club rent review has been overlooked for some time due to the poor finances of the Club. The Chairman has asked for the rent to be deferred until 2017. Council agreed to this request.
 - JH & TPx have now moved the concrete post referred to in the last play inspection audit.
 - CH arranged 2 very successful Village clean-up days and there are more dates to come.CH confirmed that New Road had the most litter.
 - **Meeting Closed 19:53 pm.**

DEMOCRATIC PERIOD

Chris Teal – regarding a request made to Council to use the Jack Adams field by the High Wycombe Astronomy Society. It was explained that the current facilities being used in Woodrow were becoming more difficult for the group and they were looking for alternatives and felt the location in Coleshill would be a good spot to set up telescopes. The Society have already spoken to the Cricket Club who appeared to be supportive of the idea. Looking to the future if the request was granted they would like to help with improving the car park and also possibility of setting up a small observatory.

Chris Teal - regarding repairs required at the Tennis Club on one of the courts where it appears that a large tree is pushing up the surface on one of the courts. To do the work contractors would

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need access through the Cricket Club side of the Jack Adams field. The work is expected to take 2 days.

Sally Pool- regarding who has jurisdiction over the Common. BCC have dug channels into the common resulting in a pond forming at the corner of Magpie Lane. This pond then overflows into Magpie Lane. BCC have also been responsible for cutting back trees in this area. A tanker was on site last week to pump away the large area of water that had accumulated in the area but left the pond.

Graham Thorne- regarding the work that the Common committee had been undertaking over the winter months. Elm trees have been taken down to clear the view and in the hope that gorse will regenerate. The volunteers have tried to clear the borders of the common to make it neater and safer to drive down especially around Barrack Hill. A camera has been installed on a temporary basis to monitor wildlife, pictures will be put onto the website. CH congratulated Graham and the volunteers on all the hard work done, Council fully agreed.

8.22 pm Meeting Re-opened.

5. Buckinghamshire County Council (BCC)/Chiltern District Council (CDC):

There had been no communication from CDC.

i) MVAS funding requirement- TPx explained that funding had been cut back and although CPC had an application being considered for 2016-17, if successful, it would be expected that CPC would need to contribute up to 50% of the total cost for the project to proceed. Speeding tubes have now been installed for 2 weeks so once the data is analysed it will give a clearer picture of whether speeding in the village is a problem.

ii) Confirmation of completion of Barrack Hill Triangle- An email from TB was noted explaining that the completion of the triangle would go ahead but due to budget restraints would likely be in 2016-17.

iii) BCC notice of reduction in frequency of grass-cutting- Noted

iv) CDC reporting of areas with an accumulation of litter- It was agreed that an item should be put on the website on how residents can report areas where there is an accumulation of litter to get a quicker response to clearance.

6. Chairman's Report-

- TPx advised that Pennfest would be on 22-24th July this year with no concerts on the Sunday.
- TPx explained to the meeting that he had been forwarded a copy of a letter from Peter Lawrence, a trustee of the village hall, in response to the letter sent to the Village Hall committee by the Clerk on behalf of CPC. No response has yet been received directly to Council. TPx talked through the content of the letter that suggested nothing should be done until CPC drop the matter. Mr Lawrence suggested in the letter that the rent was a peppercorn rent and to increase the rent would` just be robbing Peter to pay Paul`. TPx pointed out that the lease stipulated a monetary amount for the rent while a peppercorn rent is just that – a non-monetary figure. EW advised that the Peter and Paul element does not sit well with her and we are obliged to get as much rent as possible for our property but taking into account it is a community amenity. TPx agreed, pointing

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out that the VH is a profit-seeking body quite different from the PC. TPx advised that CPC should take into account it is a profit making business. TPx agreed to send the letter to all Councillors and to defer a decision on the Village Hall rent until the next meeting.

7. Clerk's Report:

- i) – **Clerk's meeting CDC 29th February**- LJ gave an overview of the meeting attended.
- ii) - **Responses from funding enquiries**- LJ had received replies and that only 1 of the 3 enquiries were applicable to CPC. A copy of the application process had been forwarded to TPx.
- iii) - **Hill Meadow pavement**- After being reported the pavement had been repaired that day.
- iv) –**Tree at junction of Magpie Lane/Chalk Hill**- After an email by a resident the tree had been reported to TFB.
- v) - **TTRO requirement**- No application was required as there would be no road closures for the village event in the summer.
- vi) - **Transparency Code and Course run by Mazars**- The information to comply with the Transparency code was now complete and on the website. Council approved the cost of a course to be attended by the Clerk run by Mazars in April.
- vii) - **Gulley drain on Barrack Hill**- an email had been received from Mr Woof to confirm that the semi-collapsed drain on Barrack Hill had been repaired.

8. The Village:

- Best Kept Village Competition- It was agreed that the marking schedule and rules for entry should be sent to all Councillors before a decision was made as to whether to enter this year's competition.
- Hill Meadow parking- Thames Valley Police had advised that there should be no parking within 10m of a junction and had drafted a leaflet for residents of Hill Meadow of possible penalty points that would be incurred if parking continued in this area. TPx explained that he has asked TVP to put the leaflet on hold. TPx advised he had approached Paradigm Housing to discuss the current parking situation and the police view. It was suggested that the grass area in Hill Meadow could be turned over to grasscrete to allow more parking and alleviate the current problem with Paradigm funding the cost. Paradigm are aware of public concern and are looking into all options. Paradigm Foundation have also been approached by TPx to consider moving the Play Area. TPx is awaiting responses from Paradigm and will update Council at the next meeting. LJ was asked to find out from Paradigm how many properties Paradigm are responsible for at Hill Meadow.
- Playground quotes for gate & sign- The quote for the gate was deferred until the next meeting. The quote for a new compliant sign was approved with the necessary corrections.
- The Queen's 90th birthday celebrations Insurance cover- The email from Came & Co was noted.
- Request to use Jack Adams Field- Council decided to wait until the Astronomy Society had approached the Cricket Club formally before making decision to allow use of the field. Permission was granted for access for contractors to get access to the Tennis Club for court repairs providing the ground had dried out. Fuel expenses incurred by Jack Haubner for cutting the Jack Adams field were approved.

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- Tree works quotes-Tower Road- Council approved the quote submitted by Ridgeway Woodlands for tree works affecting Tower Road from the Jack Adams field after considering the two independent quotes received (£480 + VAT and £1200 +VAT).
- Grass-cutting quotes- The Clerk was asked to go back to Larkspur Gardening Services to request a review of the quote to see if the cost of cutting the Play Area & Pond could be reduced (£200 per visit). If the response is negative then Council decided they would continue with RNC Services (£100 per visit).
- Road condition outside Old Tiles, Village Road- Council had received an email from the resident of Old Tiles regarding the drainage and condition of the road outside his property which is now damaging his driveway. He has reported the problem to TFB in January but has had no response. The resident has asked for CPC support in escalating this problem through TFB. MP agreed to visit the area to look at the cause and report back what action CPC should take.

9. Calendar of Events:

- i) Monthly Play inspection return – The February & March routine play inspections had been completed.
- ii) Review 1 & 1 hosting charges- EW had not received a renewal notice, but was advised that the charges for 2016/17 would remain the same (£72 + a later charge of £12 for registration). Council agreed to continue with the service. LJ asked EW to review the tier that was provided as there is still a recurrent problem with email storage.
- iii) Review Cricket Club rent- This was dealt with under item 4.
- iv) 6 monthly inspection of the willows- Chris Wege confirmed there were currently no issues with the willows.
- v) Hedge-cutting Jack Adams Field- EW advised this was on the calendar of events twice and not required at this time.

10. Finance:

- i) **Bank balances and reconciliation as at 29th February 2016**– EW had circulated this information prior to the meeting there were no questions.
- ii) **Fixed Asset Register review**– The amendments on the document circulated were ratified, and the new register adopted.
- iii) **Finance report:** EW had previously circulated her report to Council and there were no questions.
- iv) **Agree Payroll provider for 2016-17-** EW had circulated, prior to the meeting, details of the search process for a new payroll provider. Council approved the appointment of Ladywell Accounting Services. EW agreed to make the necessary arrangements.
- v) **External Audit for Smaller Authorities-** TPx and EW, who had previously circulated information about the new audit regulations, recommended that CPC opt for Group 3. This was approved unanimously.
- vi) **Risk Assessment-** The amendments approved between meetings were ratified and the new document adopted.

11. Items for Payment – The payments detailed on Appendix 1 for March were approved. The payments detailed on Appendix 1 for February were ratified.

12. Planning

Planning applications for consideration:

CH/2016/0317/FA: Orange Tree Cottage, 12 Chase Close, Coleshill- Objection - The proposed extension, when taken into account with other extensions completed previously, is a significant increase on the original size of the dwelling and enlarges the existing reception rooms at the front of the house by almost

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50%. The house is in the Green Belt and AONB and development is covered under Policy GB4. Policy GB12 and H13 is relevant as GB12 states that an extension should` be determined in terms of such issues as sitting, scale, impact on neighbours, design` (Paragraph 4.77).The proposed increase in size of the building will impact on the privacy of neighbours at number 1 Chase Close and it will change the existing building line along Tower Rd, i.e. Red Cottage, 1 and 12 Chase close and Coleshill House. The flat roof design and protrusion of the bulk and mass of the proposed extension will have an impact on the street scene as viewed from Oak Tree Cottage and Tower Rd and the footpath nearby Oak Tree Cottage.

CH/2016/0329/FA: Thatch Cottage, Magpie Lane, Coleshill - **Objection** - The proposal is in Green Belt and AONB, adjacent to a Public Footpath and public ROW. The two proposed single storey front/side extensions to N/W and N/E of the dwelling are not subordinate to the size and scale of the original dwelling and, when considered cumulatively with three previous extensions, would be contrary to Policy GB13 and GC1 that the development should be in scale with its surroundings and setting of the application site. The proposed extensions increase the prominence of the building on the street scene, it would be intrusive in the AONB and because of the enlarged and elongated frontage the proportions/ style of the proposed dwelling would not sit well in relation to other dwellings and the setting of open countryside in that part of Magpie Lane.

CH/2016/0320/OA: Ongar Hill Cottage, Magpie lane, Coleshill - **Objection**- The proposed planning application is in Green Belt and AONB and in accordance with the aims of the NPPF chapter 9 and the policies set out in GB2 and GB3 such a development is inappropriate in Green Belt unless there are very special circumstances.

CH/2015/0320/OA: Cherry Tree Cottages, Coleshill – No Objection- for noting

CDC Decisions and updates – CH will update the website with the latest updates.

- **CH/2015/0537/FA:** Land adj. Cherry Tree Farm, Tower Road, Coleshill- Appeal Dismissed
- CH asked the meeting if another Councillor would consider volunteering to support the Planning analysis and reporting process before bringing recommendations to Council.

13. Meetings –

- LAF 13.1.16- TPx gave an overview of the meeting he had attended.
- Parish Liaison Meeting 27.1.16- TPx gave an overview of the meeting he attended.
- C.I.B Funding event 23.2.16- TPx gave an overview of the event he had attended which had resulted in the meetings with Paradigm to discuss funding for the Playground.
- CCB Developing common Partnerships 9.3.16- CH gave an overview she attended which had raised some good ideas for getting the community involved. Graham Thorne was going to contact the school to go through ideas raised.

14. Councillors` Reports – Nothing to report.

EW asked the council if the start time could revert back to 8 pm. TPx agreed to consider.

10:00 pm. Meeting Closed.

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Signed Date