

# COLESHILL PARISH COUNCIL

## MINUTES

Of the Parish Council meeting held on Monday 11<sup>th</sup> December 2017 at 7.45 pm, in the Village Hall, Barrack Hill, Coleshill

- Parish Councillors: Terence Prideaux (TPx) Chairman Lynn Woodgate (LW)  
Jonathan Herbert (JH) Craig Saunders (CS)  
Carol Hallchurch (CH) Mary Pollock (MP)
- Parish Clerk: Lynda Jackson (LJ)
- Members of Public: 2

1. **Apologies for Absence :** Cllr. Tim Butcher (BCC), Cllr. Julie Burton (CDC)
2. **Minutes of previous meetings:** It was moved by TPx and **resolved** that the minutes of the Parish Council meeting held on Monday 16<sup>th</sup> October 2017 be signed as a true record of the meeting.
3. **Declaration of Interest:** Cllr. Prideaux declared an interest in Agenda item 7i) Dornoch, Village Road, Coleshill
4. **Councillor Vacancy:** There is currently one vacancy. CH raised concerns that more needed to be done to encourage someone to come forward as it was important that the Council has a full contingent. CS advised that a resident had spoken to him about the role of Councillor.
5. **Matters Arising:** TPx advised that the application for a mirror at the junction on Fagmall Lane was still awaiting a response from LAF.

**Meeting Closed:** 7.50 pm

---

### DEMOCRATIC PERIOD-

- Dick Ware regarding the item in the newsletter about a project to replace the current phone-box on the Common. Mr Ware advised he was opposed to any phone box as once the current one is removed by BT then it would open up the view of the Common. Mrs Penny Ware agreed with her husband stating that using a phone-box for such items as duck food or a book exchange was not the best option. A better option for such ideas would be for residents to set up boxes or similar outside their properties which would improve community engagement.
- Craig Saunders regarding complaints he has received from residents about the amount of dog-fouling around the Jack Adams Field. Some had gone to the lengths of picking it up and bagging it but then just throwing the bag in the long grass.

**Meeting re-opened:** 7.55 pm

### 6. Clerk's Report:

- i) The Clerk gave an overview of the content of the quarterly Parish Clerks meeting she had attended at Chiltern District Council.
- ii) LJ confirmed that the funding of the removal of the dead Cherry tree on the Common, including the stump, will be provided by CDC. The Common management committee have been informed.
- iii) Hertfordshire House Estate waste collection problems- LJ was pleased to inform the meeting that the Estate manager was now getting the senior management team at Waste, CDC support and they had been given options for collections. The Estate manager had thanked the Council for their help with this matter.

# COLESHILL PARISH COUNCIL

## MINUTES

### Of the Parish Council meeting held on Monday 11<sup>th</sup> December 2017 at 7.45 pm, in the Village Hall, Barrack Hill, Coleshill

iv) Barrack Hill mains water & outstanding drainage issues- Affinity Water has confirmed that the replacement of the Main would start by the latest September 2018 and was part of a larger piece of work. The outstanding water leaks have now been identified as drainage issues which BCC are now engaged in investigating. The Clerk was asked to invite Mike Raven, Local Area Technician, to the next meeting to give an update on progress so far.

#### 7. Report from Planning:

##### Planning Applications for consideration:

**i) Ref. No: CH/2017/1663/SA** | Application for a Certificate of Lawfulness for a proposed operation relating to the conversion of garage outbuilding to habitable accommodation Grove Mill Windmill Hill Coleshill HP7 OLZ - **NO OBJECTION**

**Ref. No: CH/2017/1822/HBSA** | Application for a Certificate of Lawfulness for proposed works to a listed building comprising internal alterations to first floor layout Red Lion Cottages Village Road Coleshill HP7 OLH - **NO OBJECTION**

**Ref. No: CH/2017/1823/HBSA** | Application for a Certificate of Lawfulness for proposed works to a listed building comprising replacement windows Red Lion Cottages Village Road Coleshill HP7 OLH - **NO OBJECTION**

**Ref. No: CH/2017/2068/EU** | Application for a Certificate of Lawfulness for an existing use relating to land as residential garden in connection with Lands Farm. Lands Farm Barrack Hill Coleshill Amersham HP7 OLN - **NO OBJECTION**

**Ref. No: CH/2017/2072/FA** - Erection of two outbuildings for use as a summerhouse and a tool store. Ongar Hill Cottage Magpie Lane Coleshill HP7 OLU – It was **agreed** that more investigation was required on this application and that a response would be sent before the deadline.

**Ref. No: CH/2017/2071/FA** - Replacement dwelling with attached double garage. Dornoch, Village Road Coleshill HP7 OLQ - **NO OBJECTION**

**Ref. No: CH/2017/2148/FA** | Single storey rear extension and conversion of garage to habitable accommodation. Lawyers Cottage Magpie Lane Coleshill HP7 OLU - **NO OBJECTION**

**ii) Woodmist resident query** – JH & CH had investigated the concerns raised and confirmed that the buildings were fully compliant with the planning consent obtained and that there was no need to send the concerns on to planning enforcement. CH reiterated the importance of all residents who may be impacted by planning applications must send in their concerns to CDC as it is often the case that nothing is sent and then complaints are received later when residents don't like what has been built.

**iii) Crosspath Cottages application for a dropped kerb**- Council were disappointed to hear from the resident that the application had been turned down again. JH suggested that the speed limit be brought back down to 30 mph as vehicles have difficulty getting above that on Magpie Lane. He asked that details of the application be sent to him as he knew a transport colleague who would like to review the details of the rules applied. It was **agreed** that Cllrs. Tim Butcher & Julie Burton were the correct people to pursue the application on behalf of the residents.

**iv) HS2 public meeting 22.1.18**- TPx advised Council that a meeting was being arranged by HS2 in the Village Hall on 22.1.18 to discuss the concerns raised by residents about accessibility during the construction phase of HS2.

**v) Request for a red phone box**- After the last meeting, where a presentation had been made to have a Red phone-box by the pond investigations had been made into the cost. BT are currently removing over 17,000 unwanted phone-boxes from around the UK. They will not swap or transfer phone-boxes. Red phone boxes can be purchased at a cost of between £2-3k. It was **agreed** that CPC could not support such a cost from public funds.

# COLESHILL PARISH COUNCIL

## MINUTES

### Of the Parish Council meeting held on Monday 11<sup>th</sup> December 2017 at 7.45 pm, in the Village Hall, Barrack Hill, Coleshill

vi) **Application to register Council owned land**- CS asked for this item to be deferred as he needed to contact the Land Registry regarding the application process and what form to use. The request was **agreed**.

#### 8. Report from Open Spaces:

- i) **Monthly Play inspection return** – The November & December routine play inspections had been completed. LW advised that there were a large amount of leaves that needed clearing once the snow had cleared. It was **agreed** that RNC Garden Services would be contacted to remove. It was **agreed** that the topping up of the bark would be left until spring and dry weather. JH **agreed** to check how much would be needed. JH confirmed the net was now in working order, he had also blocked off the finger entrapment on the play equipment.
- ii) **Play Area gate**- It was **agreed** that the Clerk would contact Jack Haubner regarding the repair or replacement of the Play Area gate. JH had informally spoken to him.
- iii) **Hill Meadow update**-
  - Response from Paradigm**- TPx informed the meeting that the response from Paradigm Housing regarding the current parking situation solutions was poor. MP advised the meeting that a Paradigm official whilst visiting Hill Meadow had parked illegally within the 10 metre stretch from the junction.
  - 2017-18 LAF award**- After a lengthy discussion it was agreed that CPC could not ignore the illegal parking within 10 metres of the junction at Hill Meadow. It was **agreed** unanimously that Mike Raven, LAT, should be contacted to implement the painting of white lines to highlight the 10 metre junction exclusion area. It was also **agreed** that the LAF award should be used to install bollards around the green areas at the entrance to Hill Meadow. The Council **agreed** that instead of using TFB to complete the work it should ask LAF and Paul Hodson for permission to use Amersham Town Council who could supply and install the bollards at a much reduced cost to BCC and CPC.
  - Responses from Hill Meadow residents and next steps**- TPx advised the meeting that 31 homes on Hill Meadow had all been sent letters asking their views on using the green amenity land for grass-creting to create additional car spaces. TPx disappointingly had only had 4 replies.
- iv) **Barrack Hill Council involvement concerns**- An email had been received from a resident suggesting how CPC could be more involved with different areas of the Parish. The emails content was **noted**.
- v) **Chiltern Conservation Board elections and donation request**- Charles Hussey & William Jones were selected as CPC`s nominations for election. It was **agreed**, in line with CPC policy on grants, that no donation was appropriate.
- vi) **Amersham United Charities**- It was **agreed** unanimously that Dumpy Swerling should continue to be the Parish`s representative for Amersham United Charities.
- vii) **Public Footpath rear of Hertfordshire House**- JH had checked the route of the footpath and advised that there were a number of old notices from the Chiltern Society which appeared to refer to the works at Hertfordshire House. The new gate had been blocked off whilst the work was taking place. It was **agreed** that MP should contact the Chiltern Society regarding the change and report back at the next meeting who agreed the move and whether there were plans to re-install it to its old route.
- viii) **Chiltern Society spreadsheet**- MP explained the previously circulated document and how she is notified of any works to check on.
- ix) **Energy Schemes**- CH asked that this item be deferred until the next meeting. This was **agreed**.
- x) **Tesco Bags of Help award**- TPx advised that confirmation had been received that CPC had been awarded £1000 for the Activity Trail project but that it must be used within 12 months. Paradigm Foundation have asked for more information regarding the application for funding which has been sent and HS2 have asked for a copy of the freehold document for the Jack Adams Field before they will consider the CEF application. This information has also been sent.

# COLESHILL PARISH COUNCIL

## MINUTES

Of the Parish Council meeting held on Monday 11<sup>th</sup> December 2017 at 7.45 pm, in the Village Hall, Barrack Hill, Coleshill

### 9. Finance:

**i) Cashbook, Bank balances and reconciliation as at 31<sup>st</sup> October & 30<sup>th</sup> November 2017** – LJ had circulated this information to Councillors prior to the meeting. There were no questions.

**ii) Council deposit account**– It was **agreed** that a deposit account be used to keep earmarked funds. The Clerk was asked to bring cheques to the next meeting for transferring the Tesco award, when received, the Harvest Supper donation, the War memorial maintenance fund and the BCC transport fund. This would make the current account closing balance more transparent as to what funds it was working with.

**iii) Fixed Asset Register amendment**- Council **agreed** the amendment to the Asset register for the new parish phone.

**iv) 2018-19 Budget**- The previously circulated document was discussed in detail and after 2 small amendments Council **approved** unanimously the adoption of the Budget for 2018-19 of £12,489.

**v) 2018-19 Precept request**- After a lengthy discussion, and a unanimous vote, it was **agreed** to ask CDC for funding of £10,200 for the precept. All members **agreed** that with rising costs and more work required around the village, a small increase of £200 was appropriate.

**vi) NALC updates**- CS asked for this item to be deferred to the next meeting to allow time to study the new legislation and its possible impact for CPC. This was **agreed**.

### 10. Items for payment:

The payments CB17-47 through to CB17-49 for November invoices and CB17-51 through to CB 17-56 for December invoices totalling £1189.42 (Inc. VAT) were **approved**.

COLESHILL PARISH COUNCIL					
PAYMENT OF ACCOUNTS FOR DECEMBER 2017					
CB No.	NAME	ITEM	TOTAL	VAT	NET
CB17-49	L Jackson	October wages	345.04	0.00	345.04
CB17-47	Amersham Business Services	cancelled incorrect cheque-1082	-241.49	-9.61	-231.88
CB17-48	Amersham Business Services	replacement cheque	183.83	0.00	183.83
CB17-51	L Jackson	November wages	257.49	0.00	257.49
CB17-53	L Jackson	Parish phone top up & 1&1 monthly fee (November & December + new phone & parking	74.57	9.00	65.57
CB17-52	HMRC	quarterly tax & Nat ins.	199.00	0.00	199.00
CB17-54	Chiltern DC	half year dog bin emptying fee	361.66	55.64	306.02
CB17-56	Amersham Business Services	envelopes	2.26	0.38	1.88

# COLESHILL PARISH COUNCIL

## MINUTES

Of the Parish Council meeting held on Monday 11<sup>th</sup> December 2017 at 7.45 pm, in the Village Hall, Barrack Hill, Coleshill

CB17-55	T Prideaux	scanning fee for legal documents for land registry application	7.56	1.26	6.30
	<b>TOTAL</b>		1189.92	56.67	1133.25

### 11. Councillors reports for areas of responsibility:

i) **Tennis Club**- CH advised that the new courts were now completed. The Pantomime had been a huge success with funds raised so far expected to be in the region of £2.5k.

12. **Next Meeting date**: Monday 15<sup>th</sup> January 2018 7.45 pm. at Coleshill Village Hall.

- 22:05pm.Meeting Closed.

---

---

Signed ..... Date .....