

COLESHILL PARISH COUNCIL

MINUTES

Of the Parish Council meeting held on Monday 17th December 2018 at 7.45 pm, in the Village Hall, Barrack Hill, Coleshill

- Parish Councillors: Terence Prideaux (TPx) Chairman, Nigel Suttie (NS)
Jonathan Herbert (JH) Craig Saunders (CS) -from 7.50
- Parish Clerk: Lynda Jackson (LJ)
- District Councillor: Julie Burton (JB) Jonathan Waters (CDC)
- Bucks CC: 0
- Members of Public: 8

1. **Apologies for Absence :** Cllrs Mary Pollock, Lynn Woodgate, Carol Hallchurch

2. **Minutes of previous meetings:** It was moved by TPX and **resolved** that the minutes of the Parish Council meeting held on Monday 15th October 2018 be signed as a true record of the meeting.

3. **Declaration of Interest:** None

4. **Matters Arising:**

i) **Power Cuts-** TPx asked Councillors to carry on keeping records of power cuts and forward them to the Clerk.

ii) **HS2 Conservation volunteers-** TPx advised the meeting that Coleshill had registered an interest and was awaiting further information.

Meeting Closed: 7.48 pm

DEMOCRATIC PERIOD-

- Tony Barber- regarding trees that had been planted by Coleshill Parish Council many years ago outside Hertfordshire Lodge had been cut down. They were planted on the corner. He had been advised by the Housekeeper that they would be replanted.
- Tony Barber- regarding the Christmas tree lights. Mr Barber had noticed that not all the lights were illuminated.
- Eric Miles – regarding his letter sent to Council on the poor state of the pond. Mr Miles read in the newsletter that the pond would not be topped up but felt that when there are long spells of very dry weather then nature needs a helping hand.
- Kate Barber- regarding her letter to Council on the poor state of the pond. Mrs Barber asked why there needed to be so many plants in the pond. She stated a lot of people in the village were unhappy but were reluctant to write to Council as they felt they would not be listened to.
- Penny Ware- regarding the policy on Memorials at the pond. Mrs Ware has noticed that the policy of having memorial benches has now changed and it is now trees. She stated that it was not that they shouldn't happen but wanted to know where it would end. Cllr Burton stated that she thought it was a bad idea and that the Pond or Common is not a place for Memorial plaques.

Meeting re-opened: 8.04 pm

5. Clerk's Report:

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- i) **Noticeboard opposite the Red Lion**- The board had been reported as being broken. Jim Truett has agreed to repair the board and install new locks. The Red Lion will be approached to keep the key so that any residents who want to put notices up can do so.
- ii) **Common Willow & Blackthorns update**- CDC have agreed to take the cost of cutting back of the Common willows and Blackthorns.
- iii) **Devolved Services update**- An email had been received advising that the devolved services offer had been withdrawn until further notice due to Bucks going to a Unitary Council.

DEMOCRATIC PERIOD RE-OPENED

Meeting Closed: 8.12 pm

The Chairman apologised for missing off the chance for Chiltern DC Councillors to speak. Cllr. Julia Burton advised that the election for next year had been postponed until 2020. BCC are having round the table meetings with District Councils. It will not be long before a decision is made on the new name of the Council and how many Councillors there will be. The Call for Sites information is nothing to worry about it is being revisited in line with the Local Plan. JB had visited Crayford recycling plant and advised that 95% of Chiltern plastic waste is recycled and sent to Proctor & Gamble for re-use. Cllr. Jonathan Waters regarding the Unitary Council. JW advised there will be a shadow authority which will determine how Unitary will operate.

Meeting re-opened: 8.20 pm

6. Report from Planning:

- Planning Applications for consideration:

i) **Ref. No: PL/18/3290/FA** | Erection of outbuilding Hertfordshire Lodge Coleshill Lane Coleshill HP7 OPD **NO OBJECTION**

Ref. No: PL/18/4332/FA Single storey infill extension and alteration to garage. Ambleside Tower Road Coleshill HP7 OLB **NO OBJECTION**

Ref. No: PL/18/4415/FA Change of use of barn to a fitness studio (Use Class D2 - assembly and leisure) and widening of the existing access. The Old Cow Barn Lucking's Farm Magpie Lane Coleshill HP7 OLS **NO OBJECTION**

Though Coleshill Parish Council would like it noted that there should be conditions relating to The Old Cow Barn regarding number of clients attending sessions at any one time and the number of sessions in any one day as it is felt that there should be no more traffic than the Highways suggest there might be from their investigations in the village. Coleshill Parish Council would also like to raise a question regarding item 2.8 in the Heritage statement which states there may be occasional classes on a Sunday. The statement does not mention how many such classes are expected for example in one year. The statement also mentions that it can't be seen from roads or footpaths. Council would like to point out that there are footpaths in close proximity to The Old Cow Barn so the statement is not true.

- ii) **Notice of Appeal:** APP/X0415/X/18/3202524 Lands Farm, Barrack Hill, Coleshill- **Noted**
- iii) **PL/18/3418/VRC**- Bowers Croft- call to committee- no Councillors were available to attend. JB advised the application had been refused by committee.
- iv) **Call for sites to inform the Chiltern & South Bucks Joint Local Plan**- **Noted**
- v) **Community Infrastructure Levy (CIL) - Chiltern and South Bucks District Councils Consultation** - **Noted**
- vi) **Local List Consultation - Buckinghamshire County Council - CM/9999/18**- **Noted**
- vii) **Unitary: 2019 Town / Parish Elections** – The previously circulated document was **noted**.

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viii) **The unitary decision for Bucks + meetings arranged +devolved services update** -The previously circulated documents were noted. The Clerk was asked to resend to Councillors the meeting dates.

ix) **Buckinghamshire Minerals and Waste Local Plan Modification Consultation - Noted**

7. Report from Open Spaces:

i) **Monthly Play inspection return** – The November & December routine play inspections had been completed, this also included the Jack Adams Field Trail. LW had shown concern that she was not qualified to inspect the adult equipment after reading the guidelines sent by Sovereign play. TPx had read the guidelines and would contact Lynn to give assurance that the inspection she is carrying out is sufficient.

ii) **Jack Adams Field project- Quote for litter bin-** the quote received from CDC was **approved**. Cllr. Burton will speak to CDC Waste regarding the backdating of charges for emptying bins on Council land which is unacceptable.

- **Grass cutting quote for 2019-** The quote received from RNC garden services was **approved**.

- **Cost of project so far-** TPx went through the expenditure so far. A previously circulated document of grants received and costs incurred was reviewed.

- **Security equipment update** TPx had met with 3 companies. 2 out of 3 had advised that they do pick up at night but may not pick up number plates. TPx advised that due to unexpected additional costs on the gate entrance there is no funds available for cameras at present. TPx had arranged a meeting with Thames Valley Police for guidance. JH asked if deterrent signage could be put up. It was **agreed** that the matter should be deferred but maybe a floodlight might suffice.

iii) **Pond complaints-** Council had received 2 letters of complaint regarding the condition of the Pond. TPx advised that he had met with members of the Common Management Committee to discuss their content. Since then articles have been written in the Christmas Village newsletter to explain the plans for the pond and why it is in the condition it is in. Graham Thorne has agreed to give thought to plans in more detail for the pond to give residents understanding and assurances. These will be forwarded to the Clerk. Replies will be sent to the 2 residents in due course.

iv) **Verge protection, condition of Coleshill roads New Road hedges-** TPx explained that there was a lot of concern about the verges being damaged by parked cars and vans, he asked if a suitable laminate letter should be produced that could be put on vehicles that are parked without care. It was **agreed** that instead of a form being produced for cars developers should be contacted to instruct their contractors that parking on verges was not acceptable. It was **agreed** that the Clerk contact Hitchenbury Homes. JH had received a complaint regarding New Road hedge that is on Cherry Tree Farm land, it was **agreed** that the Clerk contact the landowner to cut the hedge back at the earliest convenience to improve road safety.

v) **Magpie Lane speed tubes-** JH asked that CDC Planning be informed that the recent speed tube analysis in reference to The Old Cow Barn application is flawed due to the diversion in place for the Mains Water pipe replacement.

vi) **Hertfordshire House temporary road closures-** It was **agreed** that the Clerk should contact BCC re. The number of temporary road closures taking place around Hertfordshire Lodge that are not notified to the parish council.

vii) **Power cuts update:** The previously circulated 3rd party letter from UKPN was noted.

viii) **Diversion of exposed HV cable-** Coleshill Common meeting- TPx gave an overview of the meeting with UKPN and their request to undertake works on the Common. It was agreed that the work could go ahead but that the Clerk should request UKPN to cut off the old cable and ducting and remove from site.

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- ix) Have your say on keeping the Chilterns special-** The previously circulated document was **noted** with no response required.
- x) Memorial Tree thanks-** **Noted**
- xi) Hill Meadow dropped kerbs-** TPx advised he had met with 1 contractor and was arranging to see 2 others.
- xii) Christmas lights-** The position with the Christmas lights was touched on in Democratic Period, it was agreed that Council would pursue replacing the lights in 2019 when funds would be available.

8. Finance:

- i) Cashbook, Bank balances and reconciliation as at 30.11.18** – the previously circulated documents were signed and **agreed** although the deposit account carry forward for 30th October was incorrectly stated on the November statement. A letter querying the error had been prepared for TSB.
- ii) Finance report & RNC quote for 2019-** The Clerk had prepared a finance report to show how the bank balance is expected to close by the end of the financial year. This document had been previously circulated to Councillors. TPx advised that the closing balance would be below the recommended reserves amount but that once the VAT refund was received in the new financial year reserves would be back to where they should be.
The quote for next years` grass-cutting from RNC was **approved** as the contractor had confirmed he would be holding his prices at the same as this year.
- iii) Precept request 2019/20-** After a lengthy discussion last meeting, and a unanimous vote, it was **agreed** to ask CDC for funding of £10,700 for the precept. All members **agreed** that with rising costs and more work required around the village, an increase of £500 was appropriate.
- iv) Fixed Asset Register-** Council **approved** the amendment to the Fixed Asset register with the value of the Activity Trail equipment at the Jack Adams Field.
- v) NALC update to LTN31 Local Council General Powers-** **Noted**
- vi) NALC L09-18 the Public Sector Bodies (Websites & Mobile Applications No.2) Accessibility Regulations 2018-** TPx advised the meeting that the 2 webmasters had been consulted on this new regulation and both agreed that what was in place was sufficient to comply.

9. Items for payment:

The payments CB18-67 through to CB18-87 for December totalling £20775.02 (Inc. VAT) were **approved**.

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PAYMENT OF ACCOUNTS FOR DECEMBER 2018					

CB No.	NAME	ITEM	TOTAL	VAT	NET
CB18-67	Coleshill Tennis Club	repayment of duplicate rent	210	0	210.00
CB18-70	L Jackson	October wages	371.08	0.00	371.08
CB18-71	Came & Co	JAF project insurance	73.48	0.00	73.48

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CB18-72	Pulse Cashflow Finance	Sovereign payment for JAF project equipment	18144.40	3024.07	15120.33
CB18-73	Red Lion	thankyou vouchers for Bill Paterson	75.00	0.00	75.00
CB18-74	East Anglian Galvanizing Ltd	JAF project height barrier work	173.38	28.90	144.48
CB18-78	Manor signs	signage for JAF trails	91.80	15.30	76.50
CB18-79	L Jackson	November wages	341.99	0.00	341.99
CB18-80	HMRC	quarterly tax & n.i	238.40	0.00	238.40
CB18-81	L Jackson	2 mths etop up & 1and1 fees	43.98	4.00	39.98
CB18-82	T Prideaux	laminating fee, diesel for JAF	23.78	2.98	20.80
CB18-83	R Amarasinghe	grass cut JAF, leaf clearance Hill Meadow, 4 benches restored	300.00	0.00	300.00
CB18-84	R Amarasinghe	grass cutting October	100.00	0.00	100.00
CB18-85	BALC	course for N Suttie	41.10	0.00	41.10
CB18-86	Amersham Business Svces	newsletter, stamps & stationery	202.00	31.17	170.83
CB18-87	Jack Haubner Services	Height barrier & lock for JAF	344.63	57.44	287.19
	TOTAL		20775.02	3163.86	17611.16

10. Councillors reports for areas of responsibility:

i) **CDC liaison meeting with Town & Parish Chairmen 5.11.18-** TPx gave an overview of the meeting he had attended. He advised there was concern over properties under 230 sq.ft. being converted from commercial to residential without a need for planning consent. The main talking point was that Seer Green had lost its Post Office and Shop due to this contentious issue.

ii) **Chiltern town and parish potential response on Unitary meeting- 15.11.18-** A vote whether to support the reforming of the Chiltern Parish forum to ensure Towns and Parishes are involved in getting important points included in the setting up of the new Unitary Council was deferred to the next meeting.

iii) **Meeting with Align 16.10.18-** TPx gave an overview of a meeting he attended with the Clerk and Align.

iv) **HS2 Community Liaison Forum 29.10.18-** TPx and CH had attended this meeting. TPx advised that traffic projections were expected by summer 2019.

11. Next Meeting date: Monday 21st January 2019 7.45 pm. at Coleshill Village Hall.

- 21:42pm.Meeting Closed.

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- Signed Date