

COLESHILL PARISH COUNCIL

MINUTES

Of the Parish Council meeting held on Monday 15th April 2019 at 7.45 pm, in the Village Hall, Barrack Hill, Colehill

- Parish Councillors: Terence Prideaux (TPx) Chairman, Craig Saunders (CS)
Jonathan Herbert (JH) Nigel Suttie (NS)
Lynn Woodgate (LW)
- Parish Clerk: Lynda Jackson (LJ)
- Members of Public: 3

1. **Apologies for Absence :** Cllrs Julia Burton & Jonathan Waters (CDC)

2. **Minutes of previous meetings:** It was moved by TPX and **resolved** that the minutes of the Parish Council meeting held on Monday 18th March 2019 be signed as a true record of the meeting.

3. **Councillor vacancies:** 2

4. **Declaration of Interest:** JH item 7i) Bower Mill Farm, Magpie Lane, Colehill

5. **Matters Arising:**

- i) NS had received a complaint from a resident regarding one of the Red Lion landlords dogs being seen roaming the roads again. Concern was that the dog could cause an accident. NS explained that the publican has a problem that there is no facility for the dog to be let out within the Red Lion's grounds. CS also informed the meeting that he had received reports of other residents very unhappy that the dog is being let out unaccompanied and being allowed to foul wherever it likes. The dog had been seen defecating outside the school and other areas which is totally unacceptable. It was **agreed** that the Clerk would check what action has been taken by the dog warden and also it was **agreed** a second letter should be sent to the landlord.
- ii) TPx advised he had been in touch with Paradigm by phone as he had received no replies to emails he had sent. Paradigm confirmed they would look into the query the Council has raised regarding Hill Meadow play area.

Meeting Closed: 7.53 pm

DEMOCRATIC PERIOD-

- Chris Wege- regarding the Christmas light tree. Mr Wege advised the Council that if work is required on the tree then a dispensation would be required from the Bishop.
- Tony Barber- regarding the remedial work Keir is completing which is now resulting in the verges getting damaged.
- Jon Herbert- road sign for Chalk Hill has been damaged.

Meeting re-opened: 8.00 pm

6. **Clerk's Report:**

- i) **Road sweeping update-** LJ confirmed she had been in touch with CDC regarding the road sweeping of the village. She had been informed that it should take place every 8 weeks and that the roads would be cleaned shortly.

COLESHILL PARISH COUNCIL

MINUTES

Of the Parish Council meeting held on Monday 15th April 2019 at 7.45 pm, in the Village Hall, Barrack Hill, Coleshill

ii) **Emails from CDC re. Council & Planning meetings-** LJ advised that the Chairman had informed her that Councillors were unhappy with the number of emails being sent from the office and that the ones from CDC were not required. It was **agreed** that LJ should no longer forward these types of emails to Councillors.

7. Report from Planning and Updates from BCC & CDC:

Planning Applications for consideration:

- | | |
|--|---------------------|
| i) Ref. No: PL/19/0768/FA Little Hertfordshire House, Coleshill | NO OBJECTION |
| Ref. No: PL/19/0986/NMA Cherry Tree Farm, New Road | NO OBJECTION |
| Ref. No: PL/19/1119/FA Stock Place, Village road | NO OBJECTION |
| Ref. No: PL/19/1073/FA Bowers Mill Farm, Magpie Lane | NO OBJECTION |
| ii) Planning appeal: CH/2017/2068/EU Lands Farm, Barrack Hill – Appeal Dismissed | |
| iii) The Buckinghamshire County Council (Public Footpath No.1 (Part) Parish of Coleshill) Public Path Diversion Order 2019 - Noted | NO OBJECTION |

8. Report from Open Spaces:

i) **Monthly Play inspection returns** – The April routine play inspections had been completed for both sites and there were no issues.

ii) **Review Cricket Club lease-** TPx **confirmed** this could not be done until the CPI for May had been published.

iii) **Hedge cutting Jack Adams field-** It was **agreed** that David Hall should be used again this year for cutting the Jack Adams Field hedge.

iv) **Christmas lights tree quote-** It was **agreed** that the Church be approached for a contribution towards the cost of removing the dead branches at the lower half of the tree. The quote received from Ridgeway Woodlands would be held until permission to complete the work had been approved. It was **agreed** that quotes for replacement lights should be requested in the summer months.

v) **Local conservation work & HS2 funds-** Ruth Gerard had been contacted to express interest in using the volunteers in the parish. The clerk had invited Ruth to attend a future meeting to talk through the work.

vi) **HS2 CEF application-** CS confirmed he had started the application process but would need more information on what type of equipment the Council were applying for and the cost. He also agreed to send LJ the sign on i.d. so that she could fill in the administration and finance parts of the application.

vii) **Litter picking event:** TPx advised the meeting that the litter picking had been revived and that the first pick had a good turnout of 13 volunteers. 2 car loads of rubbish were taken to the dump.

9. Finance:

i) **Cashbook, Bank balances and reconciliation as at 31.03.19** – the previously circulated documents were signed and **agreed**.

ii) **4th quarter Budget vs. Actual expenditure review-** The RFO had circulated the 4th quarter accounts and had prepared a finance report. The report explained the overspend on costs which was due to the JAF project. An analysis of the grants received and the funds taken from CPC funds was explained. The shortfall in desired reserves against the closing balance in the bank at 31.3.19 was also highlighted and that expenditure in 2019-20 must be prudent.

COLESHILL PARISH COUNCIL

MINUTES

Of the Parish Council meeting held on Monday 15th April 2019 at 7.45 pm, in the Village Hall, Barrack Hill, Coleshill

iii) **Internal Audit report 2018-19**- The Internal Audit documents had been previously circulated to Councillors. The Internal Audit for 2018-19 was **approved** unanimously. There were no recommendations highlighted by the auditor.

iv) **Annual Asset inspection**- JH **agreed** to allocate the register for checking.

v) **NALC UPDATE - L01-19 Code of Recommended Practice on Local Authority Publicity (England) – noted.**

10. Items for payment:

The payments CB18-114 through to CB18-115 for March (Final) totalling £555.47 (Inc. VAT) and the payments CB19-01 through to CB19-05 totalling £615.13 (Inc. VAT) for April were **approved**.

COLESHILL PARISH COUNCIL					
PAYMENT OF ACCOUNTS FOR MARCH 2019 - FINAL					
CB No.	NAME	ITEM	TOTAL	VAT	NET
CB18-114	Amersham Business Svces	newsletter printing, envelopes & stamps	193.81	29.98	163.83
CB18-115	Chiltern District Council	dog bin emptying	361.66	55.64	306.02
					0.00
	TOTAL		555.47	85.62	469.85

COLESHILL PARISH COUNCIL					
PAYMENT OF ACCOUNTS FOR APRIL 2019					
CB No.	NAME	ITEM	TOTAL	VAT	NET
CB19-01	L Jackson	March wages	352.79	0.00	352.79
CB19-02	L Jackson	phone top up, 1&1 fee, parking	23.69	2.00	21.69
CB19-03	BALC	annual membership	81.65	0.00	81.65
CB19-04	Land Registry	Land charge search fee	2.00	0.00	2.00
CB19-05	R Amarasinghe	April grass-cutting	155.00	0.00	2.00
	TOTAL		615.13	2.00	460.13

11. Councillors reports for areas of responsibility:

COLESHILL PARISH COUNCIL

MINUTES

Of the Parish Council meeting held on Monday 15th April 2019 at 7.45 pm, in the Village Hall, Barrack Hill, Coleshill

- i) **LAF meeting 26.3.19**- TPx gave an overview of the meeting he had attended.
- ii) **Meeting with Align 9.4.19**- TPx gave an overview of the meeting he had attended along with JH, NS & LJ.
- iii) JH confirmed he had spoken to the property owner who was storing garden equipment behind their fence on the Common. The resident apologised and **agreed** to remove.

12. Next Meeting date: Monday 20th May 2019 7.45 pm. at Coleshill Village Hall. The next meeting will be the Annual Parish Council meeting, it will follow the Annual Parish meeting which will commence at 7.30 pm.

- 20:48pm. Meeting Closed.

• Signed Date