

COLESHILL PARISH COUNCIL

MINUTES

Of the Parish Council meeting held on Monday 18th March 2019 at 7.45 pm, in the Village Hall, Barrack Hill, Coleshill

- Parish Councillors: Terence Prideaux (TPx) Chairman, Carol Hallchurch (CH)
Jonathan Herbert (JH) Nigel Suttie (NS)
Lynn Woodgate (LW)
- Parish Clerk: Lynda Jackson (LJ)
- District Councillor: Jonathan Waters (JW)
- Bucks CC: Tim Butcher (TB)
- Members of Public: 3

1. **Apologies for Absence :** Cllrs Craig Saunders, Julia Burton (CDC)
2. **Minutes of previous meetings:** It was moved by TPX and **resolved** that the minutes of the Parish Council meeting held on Monday 21st January 2019 be signed as a true record of the meeting.
3. **Councillor vacancies:** Since the last meeting Mary Pollock has resigned with immediate effect due to family commitments. Carol Hallchurch has also informed the Chair that she intends to step down from Council on 10th April but will be available to go through planning matters with the Councillor who takes up this responsibility.
4. **Declaration of Interest:** TPx item 7i) Bodgers, Village Road, Coleshill
5. **Matters Arising:** None

Meeting Closed: 7.48 pm

DEMOCRATIC PERIOD-

- Tony Barber- regarding the condition of the roads in the village in front of verges. Tony had been in touch with CDC to ask for the road sweeper to come to the village. Tony asked for Council support on this matter.
- Tony Barber- regarding the churning up of the layby opposite Hill Meadow by the BT Openreach van. Tony advised that the lay-by needs resurfacing.
- Tim Butcher- advised that you can check if cars parked are taxed by going onto the DVLA website. If they aren't then ring 101.

Meeting re-opened: 7.54 pm

6. Clerk's Report:

- i) **Common Tour 26.2.19-** LJ had met with Graham Thorne and been given a tour round the Common to help her better understand the work that was needed to maintain it. Graham had shown concern for the future as volunteers were not coming forward but work was still needing to be done. Ruth Gerrard from TCV had been in touch again as she was wanting to look at specific sites where their proposed volunteer group could help out.
- ii) **Clerks meeting 5.3.19-** LJ gave an overview of the meeting she had attended.
- iii) **Hertfordshire House road closures update-** BCC have confirmed that previous road closures were due to emergency work required.

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- iv) **Land Registry application rejection**- the application had been rejected as a much clearer plan of the land was required. Once resubmitted there would not be any further charges.
- v) **Unitary meeting 8.3.19**- LJ had attended a meeting hosted by BALC for views on concerns from Clerks & Councillors regarding the changeover to Unitary.

7. Report from Planning and Updates from BCC & CDC:

Cllr Waters (CDC) advised that litter picking had been taking place along the A roads. Last year 80 tons of rubbish was collected at a cost to the tax-payer of £200k.

Cllr Butcher (BCC) advised there were heavy pressures on finances due to the increased costs for children's services and social care. In the last few years there were between 300-400 children taken into care in the last few months it has risen to 500. It is extremely difficult to find foster carers in the county resulting in children being sent out of county at even higher cost to the tax-payer. TB went on to advise that there was some good news in that a bid to retain 75% of business rates has been successful. This has risen from 50% and will bring in an extra £3.5m. TB explained that it was important that all Towns & Parish get involved with the change to Unitary as he was very concerned that rural areas could get left behind. He suggested that CPC check what BCC & CDC assets are in the parish.

Planning Applications for consideration:

i) Ref. No: PL/19/0160/FA | Bodgers, Village Road, Coleshill **NO OBJECTION**

The Council would like to comment on the intrusion of privacy to Dornoch in relation to the three windows on the south aspect of the new application and that a condition of no further permitted development should be sought on the new dwelling.

Ref. No: PL/19/0515/FA | Hertfordshire House, Coleshill Lane, Coleshill **NO OBJECTION**

Ref. No: PL/19/0889/KA | Church of England Infant School, Village road **NO OBJECTION**

Ref.No: PL/19/0768/FA | Little Hertfordshire House, Coleshill Lane, Coleshill – The consultation letter has still not been received, however, the application documents are available on CDC website. It was **agreed** that more time was needed to go into this application.

ii) **PL/19/0141/TP** Willows at the Pond- the application has been approved and Ridgeway Woodlands instructed to proceed with the work.

iii) **Polling Station review**- **Noted** no response was required.

iv) **Windmill Farm update**- CDC informed CPC that bins left outside a property on a non-collection day can be deemed as fly tipping but will not take action in this instance. The Clerk had recently contacted planning again as the hoarding was still in place.

v) **Open Space & Playing Pitch Strategy** – **Noted**

vi) **MCHLG survey on Communities framework**- JH **agreed** to complete this on behalf of CPC.

vii) **Changes to household recycling centres**- JH expressed concern at the change in policy and how much it would cost to administer taking cash and payments. NS added that cash would not be accepted at waste disposal sites. JH felt assurances should be given that if fly-tipping does increase due to this policy then there would be quick response for clearance.

viii) **HS2 letter from Greatworth Parish Council** –A response to the support given had been received.

ix) **An Additional Bucks Minerals & Waste Local Plan Modification consultation** - The previously circulated document was **noted**.

x) **Addendum** - Planning Appeal: APP/X0415/W/19/3221908- PL/18/3418/VRC- Bowers Croft, Magpie Lane, Coleshill, HP7 OLS - **Noted**

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8. Report from Open Spaces:

i) Monthly Play inspection returns – The February & March routine play inspections had been completed for both sites and there were no issues.

ii) Jack Adams Field project- Post Installation work- Sovereign had been back twice to correct the work identified by the post installation inspection. Once confirmation is received that all is completed then the grant request for the outstanding balance will be submitted with the necessary forms.

- **Extra Signage requirement-** The signage has been ordered after the cost was **agreed** by Council.

- **Security Equipment-** TPx gave an overview of where he was at with enquiries. There does not appear to be a solution to the problem. Councillors were asked for any ideas e.g. a pole with security light. JH had attended a crime prevention meeting with TVP and been given deterrent posters that could be displayed on the pavilion wall, with permission from Coleshill Cricket Club. As Tony Barber, Chair for CCC, was in the meeting he **approved** and said there was no problem please go ahead.

- **Jack Adams Field grass-cutting-** Council **approved** the extra cuts for the growing season and the cost of refunding the fuel used. Tony Barber was asked to arrange a first cut in April and every month thereafter.

iii) Cricket Club lease review- this item was **deferred** until the next meeting.

iv) Response letter from Martin Tett- The response was **noted**.

v) Bucks Right of Way Improvement Plan- It was **agreed** that CH would complete this survey on behalf of CPC.

vi) Disposing of Council land- TPx advised the meeting that he had written to Paradigm regarding the land behind Hill Meadow. He had not as yet received a reply. Information has now been received that CPC cannot hand back the land without applying to and seeking approval from the Secretary of State.

vii) Newsletter printing: Penny Ware has now **confirmed** that Amersham Business Services have improved the quality of the print in the newsletter at no extra cost.

viii) Christmas lights- It was **agreed** that a planning application be submitted to remove the lower branches of the Christmas lights tree. Once approved then Council will obtain quotes for replacement lights.

ix) HS2 CEF application- Due to the absence of Cllr. Saunders this item was **deferred** until the next meeting.

x) Coleshill Road conditions + water issues – the previously circulated email was **noted**.

xi) Roadside verges- email and response from Hitchambury Homes- The response from Hitchambury Homes was **noted**. The email was discussed and it was reiterated that Council were not going to pursue traffic calming measures. CH asked that at the next meeting with HS2 that a request be put to them for temporary cameras, during the construction phase, which will identify those using the parish as a cut-through. LW was concerned by the damage caused by contractors at Penridge to the verge and the damage to the fence at Cedar Field. It was **agreed** that a letter be sent to the owners of Penridge.

xii) Calor Community Fund- Noted but not applicable as parish on mains gas.

9. Finance:

i) Cashbook, Bank balances and reconciliation as at 31.01.19 & 28.02.19 – the previously circulated documents were signed and **agreed**.

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ii) **Clerks increased hours**- TPx informed the meeting that due to the extra volume of work created the Clerk is working many more hours than she was originally contracted for. LJ takes the burden of some Councillors and it must be **noted** that we are demanding more from the Clerk.

iii) **Draft Information policy**- The previously circulated document was **approved** and **adopted**.

iv) **Fly tipping insurance**- The email from the Councillors insurers was noted.

10. Items for payment:

The payments CB18-104 through to CB18-112 for January totalling £1297.60 (Inc. VAT) were **approved**.

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PAYMENT OF ACCOUNTS FOR MARCH 2019 - INTERIM					
CB No.	NAME	ITEM	TOTAL	VAT	NET
CB18-0104	L Jackson	January wages	384.45	0.00	384.45
CB18-105	Amersham Business Svces	cartridges, stamps, scans & copying	84.43	12.73	71.70
CB18-106	Chiltern District Council	Litter bin for JAF	180.00	30.00	150.00
CB18-107	L Jackson	1&1 fees, e top up, postage, id photos	57.28	4.00	53.28
CB18-108	T Prideaux	thank you gift for J Haubner	19.15	0.00	19.15
CB18-109	Amersham Business Svces	copies	7.20	1.20	6.00
CB18-110	Manor Signs UK Ltd	Fitness area signage-JAF	114.00	19.00	95.00
CB18-111	HMRC	4th qtr. tax & ni	237.20	0.00	237.20
CB18-112	L Jackson	February wages	213.89	0.00	213.89
	TOTAL		1297.60	66.93	1230.67

11. Councillors reports for areas of responsibility:

i) **Planning training for Councillors 4.3.19**- JH gave an overview of the training which was attended by himself, NS & LJ.

ii) **Website review**- TPx confirmed he had met with the webmaster and that the freshening up of the website was ongoing work in progress.

12. Next Meeting date: Monday 15th April 2019 7.45 pm. at Coleshill Village Hall.

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the Village Hall, Barrack Hill, Colehill**

- 21:24pm. Meeting Closed.

- Signed Date