

# COLESHILL PARISH COUNCIL

## MINUTES

### Of the Parish Council meeting held on Monday 19<sup>th</sup> October 2020 at 7.30 pm, via Video due to Coronavirus outbreak

Parish Councillors: Tony Treacy (AT) Chairman  
Nigel Suttie (NS)

Jonathan Herbert (JH)  
Andrew Davis (AD)

Parish Clerk: Lynda Jackson (LJ)

County Councillors: Cllr. Carl Jackson (CJ), Cllr. Tim Butcher (TB) –left for 1/2hr as due on County meeting

Members of Public: 3

- 1. Apologies for Absence:** Cllrs. Cadman, Burton & Waters
- 2. Minutes of previous meetings:** It was moved by AT and **resolved** that the minutes of the Parish Council meeting held on Monday 21<sup>st</sup> September 2020 be signed as a true record of the meeting. This will be done by the Clerk sending hard copies to the Chairman by post for return.
- 3. Councillor vacancies – 2.** After discussion at last months` meeting Councillors **agreed** to put together a narrative to send out through `NextdoorColeshill` to encourage applicants to come forward.
- 4. Declaration of Interest:** None
- 5. Matters arising:**
  - i) CMC Volunteer policy-** the adopted document had been sent to the Common Committee Chairman for signature. The Committee having reviewed the document asked for some amendments. It was **agreed** that the amended document should be compared to the original by NS & AD to check the amendments and put on the agenda for the next meeting.
  - ii) Hill Meadow Oak tree-** The Oak tree had been discussed at previous meetings after a resident raised concerns about dead branches that may fall onto users of the Play Area. Graham Thorne offered to have a look at the tree and whether a tree surgeon should be contacted for advice.
  - iii) Waggoners Bits stables unauthorised work –** Cllr. Burton had contacted the Clerk to confirm that she would contact the Enforcement Officer regarding the case and obtain an update to Council.

**Meeting Closed: 19:42**

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#### DEMOCRATIC PERIOD-

- Graham Thorne regarding Detectorists and diggers on the Common. This is resulting in quantities of broken glass surfacing that is not then buried by the individuals concerned. The problem is that there is more than 1 group, some are very good at clearing up after themselves others aren't. The Bucks Archaeological Society has also shown an interest in the history of the Common and advised they would like to come back in 2021 and dig some pits. GT advised the meeting that he would contact the Open Spaces Society for advice.

**Meeting re-opened: 19:51**

- 6. Clerk's Report:**
  - **Meeting dates 2021-22-** the previously circulated document was **approved**.
  - Grant of Dispensation for setting the Precept – LJ **agreed** the Grant. Due to the current restrictions the document will be sent to AT so that he can get Councillors to sign and return to LJ.
  - Request for a bin at the entrance to the Jack Adams Field – the Clerk updated the meeting that there was a delay in getting a quote due to the changeover of waste provider at Bucks Council.

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#### 7. Report from Planning, BC updates:

i) No applications for consideration

ii) **BC updates**- CJ gave a short overview of the Planning White paper consultation which BC has responded to. TB added that an algorithm should not decide where things are built as it cannot take into account local issues, AONB etc. It was **agreed** that JH would meet up with CJ.

TB advised that there had been a number of issues with the changeover of waste services to Veolia. Veolia are expecting to have new vehicles up and running in 2021. There has been a number of occasions where rounds have been abandoned when vehicles have broken down.

iii) **Privacy shield information** – the Council suggested contacting other parishes regarding this item.

iv) **Call in process Update for Town & Parishes - Noted**

#### 8. Report from Open Spaces:

i) **Monthly Play inspection return** – AD advised the meeting the inspections had been completed in September which had identified air-cracks in the timbers at the Jack Adams Field Play Trail & Gym area. AD advised that there had been some flaking on some of the children's play equipment which the Maintenance Manual advises could be rubbed down. AD offered to do this work.

ii) **Play equipment maintenance** – AD had prepared a report on the Outdoor spaces equipment at both sites it was **agreed** that LJ should contact Pete Whipp to find out the sizes, supplier and cost of the fence slats at the Jack Adams Field so that the damaged ones could be replaced by volunteers. AD advised the meeting that no wood treatment is required as part of maintenance of the new equipment at JAF as it is already treated.

iii) **Common Management Committee budget request 2020-21 & 2021-22** –NS gave an overview of the budget that had been prepared and circulated to Members by the CMC. NS suggested that a value should also be put in for Emergency tree-work that may be needed over the winter if there are any large trees that require attention. It was **agreed** that David Stowe be invited to the village to look at the sycamores growing through power & telephone lines on the Common side of Barracks Hill. It was also **agreed** that David should also be consulted for a suggested figure for Emergency tree-work. NS advised that more time was required to agree on what work was needed for the paths and bridges and that costs would probably need to be included in 2021-22 budget. NS confirmed the 2021-22 budget would be ready within the next few weeks.

iv) **The Conservation Volunteers update** – AT suggested that TCV be contacted again to find out the scope of their project. It was **agreed** that the paths and bridges should be discussed as something they could help with. It was **agreed** that they should be invited to visit the Common and meet with designated Councillors and CMC.

v) **Wild Parishes webinars pond management report** – AD had taken part in the webinars and prior to the meeting circulated a Pond management report based on the recommendations learnt. AD advised that the seasonal weather contributes to the pond water levels and that there is no need to interfere with the natural process. It is also recommended that Ducks are fed bread in small amounts only.

vi) **Broadband speeds project** – It was **agreed** that those residents who responded to the survey and had slow speeds should be sent the information received from Penn parish on how to investigate alternative ways of improving speeds.

vii) **Coleshill Cricket Club nets replacement & Lease change** – AT shared the plans on Zoom so that the meeting could see the proposed site of the new nets. It was agreed that there was no real objection to the site of the new nets but the noise impact on neighbouring properties could be an issue. To ensure the Lease was up to date it was agreed that a review of the current lease should be

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undertaken and what amendments would need to be made. Members also raised concerns regarding the refurbished clubhouse being used as a venue for events other than Cricket Club events.

**viii) Land for planting trees email** – Councillors discussed the request but were not aware of any sites suitable. It was agreed that its content could be promoted in the village newsletter along with the Woodland Trust grants.

**ix) Duck feeding sign suggestion email** – The previously circulated photo was discussed and it was **agreed** that the Clerk should get a quote for a sign that could fit on the existing Duck Crossing `A` Frame.

#### 9. Finance:

**i) Cashbook, Bank balances and reconciliation as at 30.09.20**– the previously circulated documents were **approved**. Another direct debit for British Gas had been taken out of the account without authorisation this had been reported to TSB and Council are awaiting a refund and response to a letter raising the continued unacceptable problem.

**ii) Draft Budget 2021-22** – a new spreadsheet had been produced which showed the contribution made by the Councillors and their responsibility areas. Amounts are still required for play area maintenance which will be submitted to the Clerk by AD. AT advised Members that the Budget must be agreed at the next meeting and also the amount for the precept request. JH asked that LJ send out what a 2.5%, 5% & 7.5% increase would make on this year's precept before the next meeting.

**iii) 2<sup>nd</sup> Quarter review of Actual vs. Budget spend 2020-21** – The previously circulated document had been reviewed by Councillors prior to the meeting. There were no concerns or questions.

**iv) On-line banking & closure of TSB** - Councillors **approved** applying for on-line banking with the Clerk being upgraded to a signatory if that was required for setting up payments.

#### 10. Items for payment:

The payments CB20-45 through to CB20-48 for October totalling £484.11 (Inc. VAT) were **approved**.

<b>PAYMENT OF ACCOUNTS FOR OCTOBER 2020</b>
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CB No.	NAME	ITEM	TOTAL	VAT	NET
CB20-45	L Jackson	September wages	424.12	0.00	424.12
CB20-46	L Jackson	phone top up, 1&1 fee	21.99	2.00	19.99
CB20-47	A Davis	wild parishes webinar fee	20	0.00	20.00
CB20-48	Amersham Business Services	maps copied	18.00	3.00	15.00
					0.00
					0.00
					0.00
	<b>TOTAL</b>		<b>484.11</b>	<b>5.00</b>	<b>479.11</b>

#### 11. Councillors reports for areas of responsibility:

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**Newsletter update & Xmas greetings process** – AT had circulated the template for a new look newsletter. Quotes had been obtained from the current printing service for publishing in colour. AT had checked on-line and found quotes that were lower but not local. JH suggested contacting the current company and asking if they can do a better deal as would like to support local business. JH also agreed that if the newsletter could be printed in colour at a much lower cost on-line then he would support the move. It was **agreed** that Council should accept sponsors but not advertisements.

The Xmas greetings flyer had been ordered and AD would use the network of volunteers to deliver it.

**12. Next Meeting date:** Monday 14<sup>th</sup> December 2020 7.30 pm.

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**21:27pm.Meeting Closed.**

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Signed ..... Date .....