

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on accrual and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative.

Name of smaller authority: **Coleshill Parish Council**

County area (local councils and parish meetings only): **Buckinghamshire**

Financial year ending 31 March 2021

Prepared by (Name and Role): **Lynda Jackson - Clerk/RFO**

Date: **20/04/2021**

		£	£
Balance per bank statements as at 31/3/21:			
Business Current Account	account 1	10,088.56	
Business Deposit Account	account 2	5,846.61	
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			15,935.2
Petty cash float (if applicable)			-
Less: any outstanding BACS as at 31/3/21 (enter these as negative numbers)			
	item 1	(250.00)	
	item 2	(10.32)	
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
			(260.32)
Add: any un-banked cash as at 31/3/21			
			-
			15,674.9