

COLESHILL PARISH COUNCIL

MINUTES

Of the Parish Council meeting held on Monday 18th July 2022 at 7.00 pm, held at the Village Hall, Barrack Hill, Coleshill

Parish Councillors: Tony Treacy (AT) Chair
Nigel Suttie (NS)
Linda Daly (LD)
Parish Clerk: Lynda Jackson (LJ)
County Councillors: nil
Members of Public: 4

Jonathan Herbert (JH)
Andrew Davis (AD)
Neil Cadman (NC)

- 1. Apologies for Absence:** Cllrs. Jackson, Butcher, Rowse (Bucks C) , Louise Templeton (CPC)
- 2. Minutes of previous meetings:** It was moved by AT and **resolved** that the minutes of the Parish Council meeting held on Monday 20th June 2022 be signed as a true record of the meeting.
- 3. Declaration of Interest:** Cllr. Andrew Davis item 8v)
- 4. Matters arising:**

4.7.22 Hodgemoor Woods traffic issues – Council had received all the emails referring to the recent problems that occurred when 3 coaches of Duke of Edinburgh candidates used Bottrells Lane for a drop-off for the scheme. The Forestry commission had not given permission and assured Council that this site is not suitable for coach access. CPC now have a local contact for Hodgemoor Woods in case there are any problems in the future.

Common unexplained digging – The Rural police section of Thames Valley police have been contacted regarding the illegal digging by detectorists. PC Boyes will attend the site to get further information and discuss deterrents.

Pond Maintenance through Chiltern Society – AT informed the meeting he had contacted the Chiltern Society who sadly are unable to provide support at this time but did give details of other agencies who might be able to help.

Meeting Closed: 19:08

DEMOCRATIC PERIOD-

- Sue Miles email regarding the Cricket Club received on 29.6.22. *I'm just sending an email to you about the state of the cricket field. I have walked round there every morning this week but I'm sorry to say that the footpath around the cricket field at the tennis club end is blocked by the cricket table covers. There is one specifically which is totally covering the path so you can't get through which means you have to walk through the long grass, not nice if it's wet or turn back. Don't think that this acceptable. Also there are items of clothing left on the cricket field itself along with drinks bottles and a dirty mug on one of the tables outside the pavilion. By the entrance gates there is also a plastic container which apparently has line marking liquid in it. I have never seen the cricket club look so untidy and things left out like that. It seems to me that the people that are sharing! the cricket field are not being very respectful in the use of the Jack Adams field. I think the people that are using the cricket field for their respective clubs should be told that it also used by the village and that a bit more care should be taken as to how it's left at the end of the day.*
- Kim Teal email regarding the cricket club received on 5.7.22. *I just wanted to inform you of a problem on the Jack Adam's field. The litter bin on the field is overflowing and rubbish is in bags by the side. One of the bags has been opened up by foxes and litter is being blown onto the field and Tower Road. I have tried to pick up*

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used as much as I can for the time being.

I guess this is the result of a fixture at the cricket club and maybe a more permanent rubbish disposal system should be in place by users of the club. Most clubs have their own bins which the grounds staff take to the tip or have collected.

I hope you can help send this concern to the right person if it falls outside your remit.

- Information from Kim Richardson regarding the Noticeboard at the Village Hall. Kim advised that the left hand post is rotten and needs repair. (Council agreed to contact the Handyman Service for a quote).
- Penny Ware regarding the reinstalled bus stop on Gore Hill. Ms Ware informed Council that she had used the bus-stop but access to it was dangerous due to the amount of overgrown vegetation. Would be passengers have to approach the stop by walking down Gore Hill on the road which is extremely dangerous. (Council agreed to report to Transport for Bucks).
- Dick Ware regarding a general point about Cherry Tree Farm and the number of applications and amended applications there has been over the last 10 years.
Mr Ware recommends a strong Parish Council response to Planning for similar applications in the future.
- Mr Len Tridgell regarding the village newsletter. Mr Tridgell voiced his disappointment that often events are missed because the newsletter is publishing them late.

Meeting re-opened: 19:20

- 5. Clerk's Report:** - Clerks forum 18.7.22 – LJ updated Council on the items covered in the forum that morning. Once slides are received they will be circulated.

Response from CMC regarding benches on Common – the response from the committee was that they could not remember who had advised that volunteers could not be used to build benches.

6. Report from Planning, BC updates:

i) Ref. No: PL/22/1891/FA | The Spinney, Magpie Lane, Coleshill

NO OBJECTION

ii) Buckinghamshire Council updates – No Councillors in attendance from Buckinghamshire Council

iii) Transport report – JH had circulated his report. The speed limit data had been made available for Magpie Lane. JH had noted an error in the number of houses noted on the report. There are actually 21 houses not the 10-12 reported.

iv) Help us Shape a new design code for Buckinghamshire- LD gave an overview and asked that Councillors respond to the email she sent earlier that day on suggested `Tags` for Coleshill. LD requested that Councillors respond no later than 25th July. Once received LD will send a CPC response.

v) An update on Waste collections in the south of the County –Noted

vi) Self Build consultation – LD gave details of the background to this consultation. LD had prepared key questions that she requested that Councillors answered and sent back to her by 25th July at the latest so that she can send a CPC response to the consultation.

- 7. Report from Open Spaces:** LT & NS had provided reports that were circulated to Councillors prior to the meeting.

i) Monthly Play inspections –LT had completed inspections at both sites. There were no immediate problems to report. It was agreed that LT should put together a work party and get agreement on a date. Once that is done AT should be informed so that he can arrange for the bark to be delivered.

ii) History group Heritage list project update – Chris Wege had sent a list of prospective places and

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properties that was felt should be on the List. The next stage was inputting the data. Council agreed to send thanks to Chris for his hard work and suggest that if he needs help with the data then to get in touch with Council.

iii) CMC report & Project plan for 2022-23 –The Wildlife Explorer day had been a big success. A thought for any further activities would be that any food offer should actually be on the Common and that to attract older children events should be held on a Sunday. The CMC are looking at what events they could hold in the future but possibly on a smaller scale. The project plan included the finishing of the Wheatsheaf path, the CMC are waiting for TCV to come back with dates and costs. The CMC felt a litter bin was not necessary at this time for the picnic area but would keep it under review. Graham Thorne had suggested that a simpler way of managing the Pond would be to have a volunteer group like the litter-pickers on a rota basis this would keep the invasive plants under control. Graham Thorne has **agreed** to submit a more detailed plan for the September meeting.

iv) Coleshill Cricket Club update – Cllr. Cadman had sent a report on recent events at the Club. NC advised that the Chair, Andrew Aylett, had resigned completely from the Club. The understanding NC has is that Andrew Aylett signed 3 agreements to cover the cost of running the ground. These agreements were with Future Legends, Chesham cricket club and Jordans Taverners cricket club. The Cricket Club currently has no chair although it is thought that Stephen Inchbald may caretake as Chair. NC advised the finances at the Club are healthy. Unfortunately the Club has lost its long serving President Tony Barber. As there is no functioning committee at present it was agreed unanimously that the 3 sub-contracts should be contacted for copies of their agreements so that CPC are clear as to what Mr Aylett signed up for in this year of dispensation against sub-letting.

iv) Christmas lights maintenance – It was **agreed** that enquiries should be made through Amersham Town Council about hiring Christmas lights.

8. Finance: The RFO had provided a report which was circulated to Councillors prior to the meeting.

i) Cashbook, Bank balances and reconciliation as at 30.06.22 – the previously circulated documents were **approved**.

ii) Reimbursement of expenditure – LJ reminded Councillors that any purchases made by them or CMC that required reimbursement must be made out to Coleshill Parish Council. This process then allows VAT to be reclaimed.

iii) Budget requests for 2023/24 – All Councillors were asked to look thoroughly at their responsibility areas and submit their budget requests to LJ by 22nd August. This will allow LJ plenty of time to start the preparation of the 1st draft of the budget for 2023/24.

iv) 1st quarter review 2022-23 Actual vs. Budget expenditure – Council had received, as part of their papers, the 2 files that show receipts and expenditure so far for this financial year. There were 3 costs that were not budgeted for, 2 of which had received grants (The Noticeboard & Wildlife Explorer Day), the 3rd cost was for 30mph dustbin stickers which will be sent to all households with the next issue of the newsletter.

v) Newsletter editing software – AD had circulated a proposal to Council requesting he take on full responsibility for the publication of the village newsletter. AD asked that CPC purchase relevant software that he could use on his laptop that would make the process more efficient. Council **approved** a monthly subscription of £15.98 + VAT which will be reimbursed monthly to AD. It was **agreed** that the responsibility for the newsletter would move to Andrew Davis as an individual thus returning the process away from Council. The Council will continue to fund the newsletter through the Xmas greetings contributions. Penny Ware has volunteered to support AD in getting newsletters ready for distribution.

9. Items for payment:

The payments CB22-36-through to CB21-38 for July totalling £455.04 (Inc. VAT) were **approved**.

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PAYMENT OF ACCOUNTS FOR JULY 2022					

CB No.	NAME	ITEM	TOTAL	VAT	NET
CB22-37	L Jackson	July pay	398.05	0.00	398.05
CB22-36	Information Commissioner	annual registration	35.00	0.00	35.00
CB22-38	L Jackson	phone top-up, ionos fee	21.99	2.00	19.99
	TOTAL		455.04	2.00	453.04

10. Councillors reports for areas of responsibility:

Meeting with Mike Raven 23.6.22 – This item was covered in JH's Transport report

Website upgrade – AT had circulated the background to the current village website which includes Parish Council, the Village Hall and History Group hosting. AT proposed making the website more attractive and that he had been in talks with IONOS into how this could be achieved without impacting the sub-domains. AT explained that a `bolt-on` from IONOS could be purchased for an extra £15 per month that would allow a new website to be built in tandem with the current one. Council **approved** unanimously an extra £15 monthly payment to IONOS.

11. Next Meeting date: Monday 19th September 2022 7.00 pm at Coleshill Village Hall

20:52pm.Meeting Closed.

Signed Date