

COLESHILL PARISH COUNCIL

MINUTES

Of the Parish Council meeting held on Monday 17th January 2023 at 7.00 pm, held at the Village Hall, Barrack Hill, Coleshill

Parish Councillors: Tony Treacy (AT) Chair
Nigel Suttie (NS)
Neil Cadman (NC)

Jonathan Herbert (JH)
Louise Templeton (LT)

Parish Clerk: Lynda Jackson (LJ)

County Councillors: Cllr. Carl Jackson (CJ)

Members of Public: 10

- 1. Apologies for Absence:** Cllr. Andrew Davis
- 2. Minutes of previous meetings:** It was moved by AT and **resolved** that the minutes of the Parish Council meeting held on Monday 12th December 2022 be signed as a true record of the meeting.
- 3. Declaration of Interest:** None
- 4. Councillor vacancy** – The Council had received an application from Mrs Gemma Clifford-Newman. Mrs Clifford-Newman gave a short talk about her wish to become a Councillor. Mrs Clifford- Newman was asked to leave the room whilst Councillors discussed her application. It was agreed unanimously that Mrs Clifford-Newman be appointed as a Parish Councillor. Mrs Clifford-Newman returned to the meeting, signed a declaration of office and then joined the meeting as Councillor Gemma Clifford-Newman.
- 5. Matters arising: Common Management Committee set-up & purpose review.** AT gave a history of the original 1952 agreement between Amersham Rural District Council and Coleshill Parish Council to delegate the responsibility of the maintenance of Coleshill Common to Coleshill Parish Council (CPC). In 1992 CPC set up a sub-committee called the Coleshill Common Management Committee (CMC) which had a parish councillor as Chair with one other councillor on the committee and invited 5 villagers to join the committee with one acting as secretary. AT explained over the years CMC has deviated away from this set-up but now it was important for Council to recommit to both the original legal agreement and the 1992 set-up document. NS had recently had a conversation with the CMC to explain the situation. The CMC were in full agreement that the correct process should be followed. With immediate effect NS would become Chair of the CMC with Graham Thorne remaining as an expert ecologist who would continue liaising with important conservation groups etc. NS had asked Derek Higgins to become secretary, Derek had agreed. There would be 2 formal meetings per year in February & November both of which would be open to the public. There are 2 committee member spaces to fill with a number of people showing an interest. AT asked if NS would publicise the vacancy's, NS **agreed** to. Council unanimously **agreed to re-adopt** the 1992 set-up, method and purpose document with a few amendments to be **agreed** at the next meeting.

Council papers publication – Councillors **agreed** that Councillor Reports should be published along with the agenda for each meeting.

Meeting Closed: 19:13

DEMOCRATIC PERIOD-

- *Dave McGhee regarding the roads in Coleshill, I would value your help in persuading Bucks. Council to attend to the various problems which affect most of the Coleshill resurfaced road. The main problems are:*

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1. *The large amount of small stone chippings which are damaging our vehicles, even at very slow speeds the repeated impact friction to wheel arches will cause damage.*
2. *There are areas where the new surface has lifted revealing the previous road surface.*
3. *There are significant areas where the new surface has just worn away.*

The above points are not trivial and in my opinion have resulted from a failed project. Installation of a resin based road surface requires very careful preparation. It appears that Bucks. Council has taken no interest to ensure that the work was undertaken in a professional manner. Mr McGhee explained that Bucks should have completed an acceptance test as the work in his opinion a 'shoddy job'. As this work will have been funded by our council tax we should ensure that those responsible pay for the repairs.

- *Rosalind Pearce also spoke about the roads explaining she had contacted both Steve Broadbent at Bucks and Gareth Williamson regarding the problem and also sent photos.*
- *Dick Ware regarding the publication of information used by Councillors in meetings. Mr Ware thanked LJ for preparing papers that the public could read in advance of the meeting. Mr Ware went on to suggest some amendments to the 2023 CMC set-up document.*
- *Terence Prideaux regarding the 2023 CMC set-up document. Mr Prideaux suggested a footnote on the document regarding the budget for maintenance. He also suggested a separate CMC volunteer email group or WhatsApp group be set-up so that last minute amendments to work parties can be communicated to efficiently.*

Meeting re-opened: 19:24

- 6. Clerk's Report: - Amersham Community Hub event 22.4.23** – NS agreed to discuss with the CMC but thought it might be too soon to think about having a stall at the event.

Laptop quote – Ahead of the meeting a quote had been received from IKON to supply a new laptop for use by the Clerk. The quote also included the cost of set-up, transferring files etc. The quote was **approved** by Council.

7. Report from Planning, BC updates:

i) Ref. No: PL/22/4194/FA Deer's Leap, Village Rd Coleshill HP7 0LQ

NO OBJECTION

ii) Pre-planning Consultation Cornerstone 13649123 –

NO OBJECTION

JH asked that LJ contact Sarah Green MP re. an email sent that Coleshill had a commitment from BT that there would be fibre by Jan 2023

iii) Buckinghamshire Local Plan evidence review – AT asked all Councillors to re-look at the document sent by Bucks especially the section marked part 2. There are 4 questions that should be considered. It was **agreed** that all councillors will respond to AT by **13.2.23** so that a response document can be prepared and sent by the deadline.

iv) Buckinghamshire Council updates – CJ informed the meeting that work was still progressing on the budget. Roads in Bucks are in a worse state due to the adverse bad weather but gully emptying does appear to be working. CJ agreed to meet with JH and walk the village to understand the problems raised by Mr McGhee and also the flooding on Fagnall Lane. Coleshill Lane will also be visited. CJ will escalate the problems raised about flooding and the large ruts and pot-holes that lie beneath. JH informed CJ about the working practises that operatives clearing fly-tipping are having to work to. They are not allowed to pick anything up that hasn't been reported yet even though they spot it a few yards away. JH also pointed out that Fix my street closes fly-tipping reports after 3 weeks whether they are cleared or not, CJ said he was not aware.

v) Transport report- The report contained details included in 7iv) and in addition JH advised that he

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was meeting Artemis to discuss the trees at JAF overdue for attention.

8. Report from Open Spaces: NS & LT had provided reports that were circulated to Councillors prior to the meeting.

i) Monthly Play inspections –No issues other than a broken slat on the fence at the Jack Adams Field which AT had a spare and would replace. LT also gave details of 2 trees reported on Public rights of way that were blocking paths.

ii) Common & Pond consultation with residents outcome – NS confirmed the work that had taken place on 16.1.23 and 22.12.23. An action plan had been prepared by the CMC of work party tasks that will be undertaken over the next 3 months, this had been circulated to Councillors.

iii) Colehill Cricket Club update – An email had been received from the Club advising that Cllr. Cadman had been asked to step down as Councillor Liaison for the Club. The Club have requested a replacement. Stuart Watson was present at the meeting, he is on the Club committee as the Chesham Cricket club rep. Mr Watson explained that arrangements will carry on this season with Future legends, Jordans & Chesham Cricket club. Mr Watson was asked if any Colehill players now form part of the Chesham Saturday team. Mr Watson explained that a number of Colehill players moved to various local clubs.

iv) Willow trees update – JH explained that Artemis are unable to do any root barrier work on the willows but he will persevere with finding another contactor. Now is the time to undertake such work although there could be a risk of infection in the end of the roots. It was **noted** that it takes 6 weeks for planning applications for any work on the willows so a solution must be found soon.

9. Finance: The RFO had provided a report which was circulated to Councillors prior to the meeting.

i) Cashbook, Bank balances and reconciliation as at 31.12.22 – the previously circulated documents were **approved**.

ii) 3rd quarter Actual vs. Budget 2022-23 review – The RFO had prepared a report on expenditure and receipts up until 31.12.22. If there no unexpected expenses then the end of year is looking at being £439 underspent. With the rising costs of printing the newsletter it was **agreed** that the editor should look for less expensive printing costs and consider at some point that the newsletter should be available digitally. JH reported that the top third of the Christmas lights are not working. It was **agreed** that late summer a return of a cherry picker should be arranged to go up and check the connections.

iii) 2023 Risk assessment review – The RFO had reviewed the current risk assessment and suggested some minor amendments. These were all **agreed**.

10. Items for payment:

The payments CB22-111-through to CB22-114 for January totalling £1201.71 were **approved**.

PAYMENT OF ACCOUNTS FOR JANUARY 2023

| CB No. | NAME | ITEM | TOTAL | VAT | NET |
|----------|-------------------------|--------------------------------|--------|------|--------|
| CB22-111 | L Jackson | December pay | 676.30 | 0.00 | 676.30 |
| CB22-112 | L Jackson | IONOS, top-up, postage x 2 usa | 27.09 | 2.00 | 25.09 |
| CB22-113 | Amersham Business svces | shredding, stationery | 13.32 | 2.22 | 11.10 |

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| CB22-114 | R Amarasinghe | nov/dec grass cuts, leaf clear, hedge cut | 485.00 | | 485.00 |
| | TOTAL | | 1201.71 | 4.22 | 1197.49 |

11. Councillors reports for areas of responsibility:

Newsletter – The editor had sent late apologies for the meeting but requested the purchase of a printer, paper, and cartridges for his use on the newsletter. There were mixed views as to whether this was the correct approach and so it was suggested the editor speaks at the next meeting so that any questions from Councillors can be answered.

Coronation party – AT asked if anyone had mentioned a Coronation party. He had approached one of the organisers of the jubilee party who said they would be happy to pass on information to anyone wishing to organise something. Council have put aside some money from the village fund towards the cost.

12. Next Meeting date: Monday 20th March 2023 7.00 pm at Coleshill Village Hall

20: 29pm.Meeting Closed.

Signed Date