

COLESHILL PARISH COUNCIL

MINUTES

Of the Parish Council meeting held on Monday 17th July 2023 at 7.00 pm, held at the Village Hall, Barrack Hill, Coleshill

Parish Councillors: Tony Treacy (AT) Chair
Louise Templeton (LT) Ben Morgan (BM) Jon Herbert (JH)
Gemma Clifford-Newman (GCN)

Parish Clerk: Lynda Jackson (LJ)

County Councillors: Carl Jackson from 7.10pm

Members of Public: 7 + Katie Horgan BBOWT & Steve Bowers CMC

1. **Apologies for Absence:** Cllr. Tim Butcher (all Bucks) & Cllr. Nigel Suttie (CPC)
2. **Minutes of previous meetings:** It was moved by AT and **resolved** that the minutes of the Annual Parish Council meeting held on Monday 19th June 2023 be signed as a true record of the meeting.
3. **Declaration of Interest:** None
4. **Councillor vacancy – 1**
5. **Matters arising:**
Complaint from Cricket Club re. Jack Adams Field grass-cutting. AT advised that this item also fed into the email received from Darren Eggleton about the uncut vegetation preventing ball play by the Play area and goal area. AT asked the meeting whether it should be cut more often. JH advised it had been cut recently around the goal mouth and he thought this was done prior to the Arts & Crafts event by Jack Haubner. JH confirmed that the whole of the field is cut once a year and that it should not be cut more often just for the sake of the cricket club as this would be costly. LT thought it would be an idea to keep the area around the goal mouth and play area cut more often. JH felt that if the Cricket Club wants to have the area cut, they should pay for it. JH **agreed** to speak to Jack Haubner to see if he would volunteer to cut the goal area and be reimbursed for fuel. AT **agreed** to contact the Club committee members as it is not just the JAF that has `weeds` in it the area that the Cricket Club are responsible there are also has large swathes of buttercup which he had not seen so bad before. AT also reminded Council that thistle seeds are dispersed from woods and fields and that no amount of cutting the JAF would eliminate them settling on the Clubs pitch.

Meeting Closed: 19:12

DEMOCRATIC PERIOD-

- *Email from Darren Eggleton requesting that the area around the goal be cut at the Jack Adams Field as at present it is not conducive for ball games.*
- *Katie Horgan on behalf of BBOWT regarding a request for an Ecology survey of the grassland on the Common. Katie gave details of what information the survey would give and would help in developing a management plan for maintaining the central grassland area. Katie confirmed that she would pay for the survey from her budget. The survey could give several solutions. If approved, it was hoped that the survey would be conducted in August. The survey would detail the general habitat of the grassland and would also cover the anthills. Council **approved** the request for the survey and thanked Katie for coming along to the meeting.*

AT advised that as Katie was present it would be helpful to bring forward the items 8ii) and 8iii) on the agenda so that she could hear the CMC's plans within its budget.

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- *Len Tridgell regarding the recent planning application for Hill House. He was disappointed that approval did not consider the historic windmill. There could be a threat to the view of the windmill due to a 2-storey extension.*

Meeting re-opened: 19:48

6. Clerk's Report: - Community resilience plan templates– LJ confirmed that she and BM had received the templates and information from Bucks and would meet to go through how to go forward with the task.

7. Report from Planning, BC updates:

i) Ref. No: PL/23/2001/CONDA Coleshill Cottage, Village Rd, Coleshill HP7 0LG - **Noted**

Ref. No: PL/23/2002/CONDA | Coleshill Cottage, Village Rd Coleshill HP7 0LG **Noted**

Ref. No: PL/23/1852/FA 2 Rushymead Cottages, Amersham Rd Coleshill HP7 0JZ **NO OBJECTION**

Ref. No: PL/23/2142/HB Hertfordshire House, Coleshill Lane, Coleshill HP7 0PD **NO OBJECTION**

ii) Bucks update – CJ had written to Neil at Road Safety for an update on CPC's request for a PID to reduce the speed limit on Magpie Lane. CJ will update Council when he receives a response. CJ confirmed that after feedback from Bucks members Buckinghamshire Highways have agreed to complete a 3rd grass-cut in rural areas although no dates are available at present. JH advised he had taken part in village walkabout with the LAT which was very successful and that he had been informed that Bucks had only 1 machine for verge cutting which in a rural county seemed ridiculous. JH went on to say if Bucks can't afford more machines why don't they approach local farmers with tractors to help do cuts they often have down time in the summer. JH also asked CJ to take back that LAT's should be given more weight in getting urgent works done, in Coleshill there are 5 key parts of the village where safety is a real issue which the LAT agrees but is powerless to getting things escalated. All we get told is a cut is on a schedule but there is no capacity to prioritise known problems it's a matter of waiting for the 1 machine to get round to this area.

iii) Transport report –Details of the day spent with the LAT were included in JH transport report that had been circulated to Councillors prior to the meeting.

iv) Bucks Local Nature recovery strategy -Details of proposed webinars had been sent to Councillors prior to the meeting.

v) Broadband village coverage by BT– It was **agreed** that a request for an update on when the village can expect adequate Broadband be sent to Sue Gray at Customer Resolutions Openreach. BT had promised Ultrafast broadband by January 2023.

vi) Speed limit change for Magpie Lane – CJ **agreed** to chase this request with Bucks.

8. Report from Open Spaces: NS had provided reports that were circulated to Councillors prior to the meeting.

i) Monthly Play inspections & PROW report – Nothing to report other than several PROWs had been reported due to the overgrown vegetation making it difficult to walk through. LT confirmed the broken bollards had now been removed at Hill Meadow play area and the jet washing of the soft surface had also been completed.

ii) Annual Play area inspections & action plan – LT advised an advert would be put into the next newsletter requesting a `handy` volunteer to complete small jobs.

iii) CMC report – Council had been sent a report on recent works completed by the CMC and a photo of a grass snake found under one of the refuge mats.

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iv) **CMC budget 2024-25 1st draft** – The CMC had sent in the 1st draft of their proposed budget for 2024-25 for Council to review and comment on. AT thanked Steve Bowers for the work, he had put into mapping the Common, dividing it into work sections and putting together an Action plan for next year. It was suggested that the CMC include the ash tree quote received from Gabris until a response was received from David Stowe. AT asked that funds were also put in for reinstatement trees for when the trees are removed. Chris Wege confirmed that the ash trees were part of the Pond land and not Friars Vane. AT asked why nothing had been put in for pond work was this intentional and no work at all was planned, not even maintenance. Graham confirmed that plants were included in the budget that would go into the pond. AT asked whether the pond should be tested for water quality to find out what's in there and if so then funds would be needed for the kits. Katie Horgan explained it was possible for the CMC to do their own tests and would send details of good tests to use. LJ would send an estimate of admin time to be amended that included the 2 open meetings work. As no events were included in the budget it was suggested that a cost should be obtained from Chiltern Rangers for a volunteer day to encourage new volunteers but also get work done at the time. AT asked why TCV are not mentioned in the plan given the large amount of work that is required just to maintain the Common & Pond. The TCV would cut down brambles and bring in volunteers to cover CMC's shortfall. AT stressed the work planned just would not get done without increasing the number of volunteers. Katie Horgan added that it was important to differentiate what tasks can actually be done by volunteers.

9. **Finance:** The RFO had provided a report which was circulated to Councillors prior to the meeting.

i) **Cashbook, Bank balances and reconciliation as at 30.06.23** – the previously circulated documents were **agreed**, there were no outstanding issues. It was **agreed** that GCN be set up with 'Full access' on the bank mandate currently being updated.

ii) **1st qtr. review Budget vs Actual expenditure 2023-24-** The RFO had circulated a report on costs so far. It was **agreed** that there were no real concerns at present as most expenditure would be later in the year.

iii) **Budget requests for 2024-25** – All Councillors **agreed** to send in their budget requests to LJ by 7.9.23

10. Items for payment:

The payments CB23-37-40, 42, 44-through to CB23-46 for July totalling £1020.91 were **approved**.

PAYMENT OF ACCOUNTS FOR JULY 2023

CB No.	NAME	ITEM	TOTAL	VAT	NET
CB23-37	Printed Easy	newsletter printing	247.00	0.00	247.00
CB23-38	L Jackson	June pay	403.65	0.00	403.65
CB23-39	L Jackson	Ionos fee, top up & IONOS My website now	39.99	5.00	34.99
CB23-40	A Davis	editor software for newsletter	19.97	3.33	16.64
CB23-42	IKON ICT	office subscription	10.30	0.00	10.30
CB23-44	Steve Thompson	grant for arts & crafts event	60.00	0.00	60.00
CB23-45	R Amarasinghe	June grass-cutting	180.00	0.00	180.00

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CB23-46	DM Payroll services	1/2 yr payroll fee	60.00	0.00	60.00
	TOTAL		1020.91	8.33	1012.58

11. Councillors reports for areas of responsibility: JH advised the meeting he had met with the owner of Park End cottage in relation to the willows. The owner was happy that the willows had been pollarded but was keen to know when the trench to restrict the roots would be done.

JH also advised that he would start the process for getting the JAF play area fence repaired. He thought may be footballs were causing the recurring problems. AT suggested it may be that users of the gym equipment are using the fence to do stretches.

12. Next Meeting date: Monday 18th September 2023 7.00 pm at Coleshill Village Hall & Meeting of Common Management Committee on 5th September 2023 at 7.00pm at Coleshill Village Hall

20: 20pm.Meeting Closed.

Signed Date